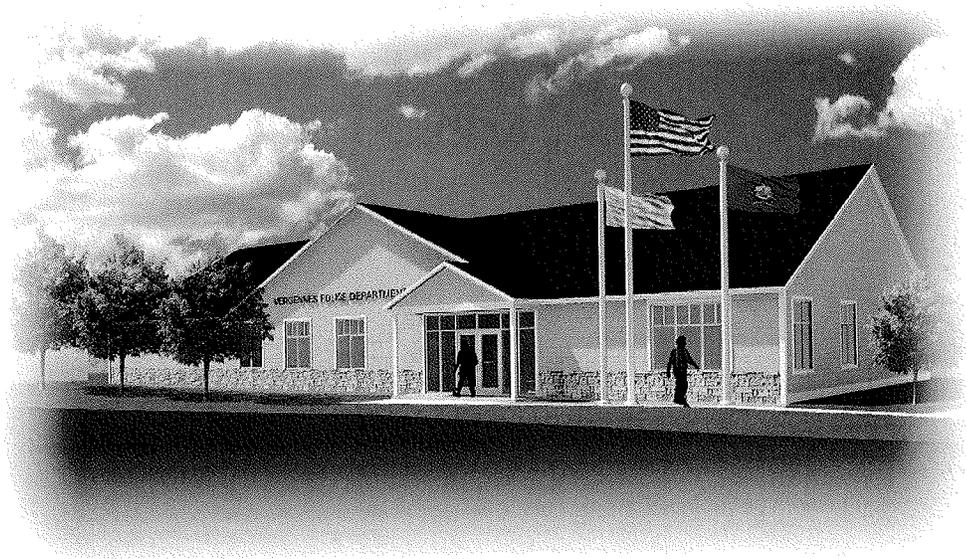


ANNUAL REPORT
FOR THE YEAR
2013
CITY OF VERGENNES
VERMONT



**VERGENNES POLICE DEPARTMENT
NEW FACILITY**

ANNUAL REPORT INDEX

Addison County Regional Planning Commission	22
Addison County Solid Waste Management District	21
Annual City Meeting Warning for 2014	4
Auditor's Report	68
Bixby Memorial Free Library	20
City Government	8
City Officials	9
City Manager's Report	2
Delinquent Property Taxes	34
Delinquent Sewer Assessments	36
Development Review Board and Zoning Administrator's Report	18
Dog Owners Notice	26
Dog Licenses	27
Financial Statements – Table of Contents	38
Independent Auditor's Report	
Balance Sheet – Governmental Funds (Exhibit A)	
Statement of Revenues and Expenditures (Exhibits B and C)	
Notes to Financial Statements	
Schedule of Revenues, Expenditures, and Changes in Fund Balance (Schedule 1)	
Combined Balance Sheets (Schedule 2 - 3)	
Fire Department Report	15
Grand List Abstract for 2012	33
Mayoral Message	1
Minutes of 2013 Annual City Meeting	6
Payroll Account	30
Planning Commission Report	17
Police Department Report	12
Public Works Department Report	16
Recreation Committee Report	19
Statement of Taxes Levied	33
Vital Records – Births	24
Vital Records – Civil Marriages	23
Vital Records – Deaths	25

NOTE:

The Annual Reports, including financial information, of the Vergennes Union Elementary School and Vergennes Union High School are separate from this report.

MESSAGE FROM THE MAYOR

It has been an honor and privilege to serve as your mayor for the past year. I would like to thank the other members of the City Council for their support and thank the employees of the City of Vergennes for their dedication and insight into the operation of our municipality.

Three special capital improvement projects were completed in 2013. In May 2013 a bond issue was passed that supported the construction of new headquarters for our Police Department. Construction began in September and we are anticipating completion in early March 2014, on budget. This facility will provide our Department with a fully equipped, energy efficient building that will be capable of handling our policing needs for decades to come.

We recently completed fire safety upgrades to the City Hall offices and opera house in a joint-effort with the Friends of the Vergennes Opera House. The building now has a full sprinkler and alarm system and can accommodate 300 people for concerts and events. Through the leveraging of grants and tax credits, the City portion of this project was substantially less than it would have normally cost. City Manager Mel Hawley was instrumental in bringing this project to fruition.

We also now have a 150kW solar generating facility at the Vergennes Wastewater Treatment Plant. This array will reduce our electric costs for operating the plant by over \$4,000 annually.

Otter Creek is perhaps our greatest recreational amenity as it flows through our city. We have continued to improve river access to the public. A long-term lease was entered into for MacDonough Park on the east side of Otter Creek and the City purchased a parcel of land north of MacDonough Park, enlarging our publicly-owned river frontage.

Our historic downtown continues to be recognized for its revitalization efforts, great restaurants and locally-owned shops. This year we purchased dual purpose recycling and rubbish receptacles and installed pedestrian safety signs along Main Street. The City Green was designated as a tobacco-free park for all to enjoy and we hope to continually upgrade our streetscape and provide greater public safety initiatives.

As you read this report in February 2014, our city is in the preliminary stages of hosting a Community Visit facilitated by the Vermont Council on Rural Development. This process promises to bring the community together to identify and prioritize achievable goals and create a plan for the implementation of those goals. This process has been very successful in other Vermont communities and we look forward to working with the VCRR in creating a new vision for the future of Vergennes.

We have a remarkable group of dedicated volunteers in our city who serve in many capacities. Your work continues to make us proud of our community and I would like to thank all of you who have offered your time and expertise.

William Benton
Mayor

CITY MANAGER'S ANNUAL REPORT

I would like to thank Mayor Bill Benton, other members of the City Council, and citizens for their cooperation and understanding throughout this past year.

The City Council has continued its commitment to keeping the municipal property tax rate stable. Following four consecutive years of the City tax rate at \$.6007 per one hundred dollars of assessment, last year the rate increased by two cents to \$.6207 and this year the rate climbed again to \$.6350 per hundred. The education tax rate for homestead property is determined by a complicated formula based on local per pupil spending. The education tax rate for non-residential property is set annually by the legislature. The third part of your property tax bill, the so-called local rate, is based on the amount of education taxes that are not billed as a result of the voter-approved exemption for the Vergennes Masonic Association and the assessment reduction for qualified veterans. The local rate increased two-hundredths of a cent to \$.0028.

Further in this report is a list of property owners that had unpaid property taxes at the end of the fiscal year – June 30, 2013. As was explained last year, the amount owed is indicated as being confidential for homestead properties. Due to State payment adjustments, in most cases as a result of income sensitivity, the Vermont Tax Department has strongly recommended the amount owed by a respective property owner no longer be published. You will see in the report that many property owners have either made partial payments or brought their account current since June 30, 2013. At the time of publishing this annual report there are just eleven accounts with a balance. This is quite impressive given there were 937 property tax bills in 2012.

Quarterly billing of sewer assessments corresponding with property tax installment due dates was initiated a few years ago. It was hoped this change would result in fewer delinquent accounts. This has not been the case and the numbers now show a marked increase. The number of outstanding accounts at fiscal year-end increased from sixty-four to seventy-nine. The total sum of delinquent sewer assessments increased by 58 percent. Steps will be taken soon to force property owners with substantial balances to become current. Despite this sharp increase in delinquent sewer assessments, we are pleased to say that sewer rates have remained level since May 1, 2006.

There are five separate operating budgets set by the City Council; general fund, fire fund, recycling fund, sewer fund, and the swimming pool fund. I am pleased to announce again this year that all five funds ended the year with a surplus. As you can see in the audit, the general fund had a surplus of \$187,148. The City Council used much of this surplus to cap the increase on the municipal tax rate at one and a half cents, while at the same time continuing to catch up on highway improvements. The fire fund had a surplus of \$27,777. This surplus allowed us to again stabilize the amount charged to the surrounding towns for contracted fire protection while still maintaining the apparatus and facility. The recycling fund ended the year at \$3,966 due in part to the continued rise in the value of recycled materials. The sewer fund surplus rose from \$99,336 to \$111,404 while continuing to allocate substantial funds for sewer line replacement and capital equipments and maintaining sufficient reserves in the bio-solids management fund used for periodic lagoon cleaning. And lastly, the Sam Fishman Swimming Pool ended the fiscal year at \$4,942.

Public Works Supervisor Jim Larrow and his crew continue to provide superb service to the community. During the winter months their work is focused on snow removal and equipment maintenance. In the other months their responsibilities range from assisting in contracted paving, sidewalk replacement and repair, parks maintenance, stormwater improvements and sewer line upgrades. A list of just some of the department's accomplishments in 2013 is included in this report.

Police Chief George Merkel continued his strong commitment to the community. We are in the third and final year of our federally-funded C.O.P.S. grant. This three-year grant funds the base salary and employee benefits of our sixth full-time officer. Under the terms of the grant, we are required to maintain that position for at least another year. The department has also been very successful in obtaining State Highway Safety grants. We received over \$20,000 last year which affords additional coverage without affecting the budget to provide nearly 24-hour-a-day on-duty coverage. Please take the time to read Chief Merkel's detailed report.

Fire Chief Jim Breur is extremely proud of the department and again this year I am pleased to say that we have a full complement of thirty-five firefighters and five firefighter cadets. You will find a breakdown of alarms during 2013 further in the annual report.

Upon the successful re-vote of the police station bond in May, thanks to the citizens of Vergennes, we immediately purchased the property that was once the home of Vergennes Auto and coordinated the demolition of the existing building. A contract was signed with Bread Loaf Corporation for architectural and construction management services to competitively bid the various divisions of work. Based on these bids for building and site improvements being within the total project budget of \$1.55 million, we moved forward. The project had gone smoothly and at this point projected to be under-budget. A "Town Meeting Day" move-in is planned with final site work to be done in the spring. The City Council allocated up to \$100,000 from the Water Tower Fund towards this project. The bonds that will be paid over 20 years were purchased by The Merchants Bank at an interest rate of 3.443 percent. The property tax increase for debt service and operation of this new facility is estimated at seven cents.

Vermont Gas Systems received their approval from the Public Service Board. The City Council filed letters of support for the feasibility study. And later, a letter of support was filed for the project involving the extension of their transmission main to Addison County to serve Middlebury and Vergennes with distribution of natural gas for residents and businesses. A citizens' petition was filed calling for a town-wide vote which was held in December. The outcome of the vote showed support for the City Council's decision to be in favor of bringing this service to the community. Representatives of Vermont Gas System are telling us that a portion of the distribution system may be installed in the fall of 2014 with service available to New Haven Road properties and lower East Street up to the Vergennes Union Elementary School. The remainder of the community is scheduled to have the service as an energy source option by the end of 2015.

When you have a moment, please visit the City's website at vergennes.org. Local resident Jeff Margolis has developed the next generation for the site. Mayor Benton plans to establish a group of community members to assist in the further development of the site.

I would like to thank all of our regular and part-time employees and also the volunteers that participate faithfully on our various boards and committees. This year I want to give special thanks to Marty Williams for his nineteen years of much-appreciated service as our wastewater treatment plant operator. Upon his retirement, Marty moved to sunny Florida.

Respectfully submitted,

Mel Hawley, City Manager

**WARNING
ANNUAL CITY MEETING
MARCH 3, 2014**

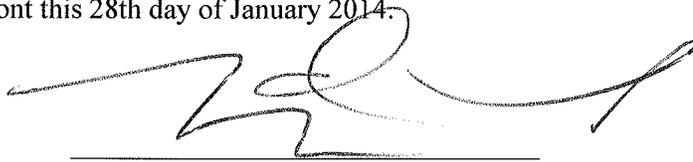
The qualified voters of the City of Vergennes are hereby warned and notified that the Annual City Meeting will be held at the Vergennes Opera House in City Hall on Monday, March 3, 2014, commencing at 7:30 p.m. for the following:

- Article I: To elect by Australian ballot three Aldermen for respective two-year terms; one Lister for a three-year term; one Auditor for a three-year term; one Grand Juror for a one-year term; two Commissioners to the Vergennes-Panton Water District Board of Water Commissioners for three-year terms; one Director to the Vergennes Union High School Board of Directors for a three-year term; and one Director to the Vergennes Union Elementary School Board of Directors for a three-year term;
- Article II: To vote by Australian ballot on the following: Shall the City appropriate \$850 to Addison County Court Diversion and Community Justice Projects, Inc., said sum to come from City funds?
- Article III: To vote by Australian ballot on the following: Shall the City appropriate \$3,290 to Addison County Home Health & Hospice, Inc., said sum to come from City funds?
- Article IV: To vote by Australian ballot on the following: Shall the City appropriate \$2,000 to the Addison County Humane Society, Inc., said sum to come from City funds?
- Article V: To vote by Australian ballot on the following: Shall the City appropriate \$3,074 to Addison County Parent/Child Center, said sum to come from City funds?
- Article VI: To vote by Australian ballot on the following: Shall the City appropriate \$600 to Addison County Readers, Inc., said sum to come from City funds?
- Article VII: To vote by Australian ballot on the following: Shall the City appropriate \$2,000 to Boys & Girls Club of Greater Vergennes, said sum to come from City funds?
- Article VIII: To vote by Australian ballot on the following: Shall the City appropriate \$2,500 to Champlain Valley Agency on Aging, said sum to come from City funds?
- Article IX: To vote by Australian ballot on the following: Shall the City appropriate \$2,500 to Counseling Service of Addison County, Inc., said sum to come from City funds?
- Article X: To vote by Australian ballot on the following: Shall the City appropriate \$2,000 to Elderly Services, Inc., said sum to come from City funds?
- Article XI: To vote by Australian ballot on the following: Shall the City appropriate \$2,000 to HOPE, said sum to come from City funds?
- Article XII: To vote by Australian ballot on the following: Shall the City appropriate \$2,000 to Hospice Volunteer Services, said sum to come from City funds?
- Article XIII: To vote by Australian ballot on the following: Shall the City appropriate \$1,725 to John W. Graham Emergency Shelter, Inc., said sum to come from City funds?

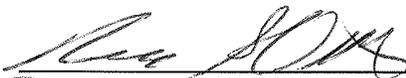
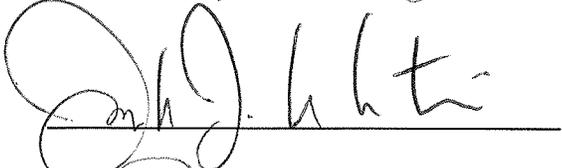
- Article XIV: To vote by Australian ballot on the following: Shall the City appropriate \$1,000 to the Open Door Clinic, said sum to come from City funds?
- Article XV: To vote by Australian ballot on the following: Shall the City appropriate \$1,000 to the Otter Creek Child Center, Inc., said sum to come from City funds?
- Article XVI: To vote by Australian ballot on the following: Shall the City appropriate \$750 to support the Retired and Senior Volunteer Program (RSVP) of Addison County, said sum to come from City funds?
- Article XVII: To vote by Australian ballot on the following: Shall the City appropriate \$1,500 to Vergennes Area Seniors Association, Inc., said sum to come from City funds?
- Article XVIII: To vote by Australian ballot on the following: Shall the City appropriate \$890 to Vermont Adult Learning, said sum to come from City funds?
- Article XIX: To vote by Australian ballot on the following: Shall the City appropriate \$4,000 to WomenSafe, Inc., said sum to come from City funds?
- Article XX: To transact any other non-binding business that may come before the meeting.

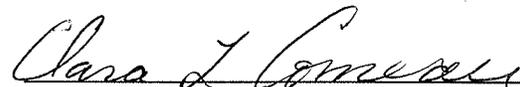
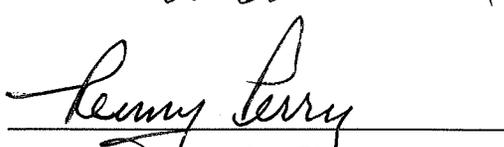
Ballot boxes will remain open from nine o'clock in the forenoon until seven o'clock in the afternoon on Tuesday, March 4, 2014, at the Vergennes Fire Station on Green Street for voting by Australian ballot on Articles I through XIX.

Dated at Vergennes, Vermont this 28th day of January 2014.



Mayor


**ANNUAL CITY MEETING
MARCH 4, 2013
MINUTES**

In accordance with the duly advertised and posted Warning, the Annual City Meeting was held on Monday evening, March 4, 2013, in the Vergennes Opera House at City Hall. Prior to the meeting the fifth annual dessert social was held where residents met their neighbors, visited tables, and chatted informally with City officials.

Mayor Michael Daniels called the meeting to order at 7:30 p.m. Those in attendance were Deputy Mayor Randall Ouellette, Aldermen Renny Perry, William Benton, Peter Garon, Clara Comeau, and Joseph Klopfenstein, City Manager Mel Hawley, City Clerk/Treasurer Joan Devine, and approximately sixty attendees. State Representatives Warren Van Wyck and Diane Lanpher were also present for a portion of the meeting.

A color guard flag presentation was provided by the Vergennes Police Department followed by the Star-Spangled Banner being sung by the Commodore Singers from the Vergennes Union High School. Residents were welcomed by Mayor Daniels who then turned the floor over to our Representatives to allow them time to speak so they could leave to attend other Town Meetings in the district.

Representative Diane Lanpher expressed her sadness with not serving another year with Representative Greg Clark who passed away in the fall. She advised she misses his presence and his absence is surely felt in Montpelier. Being a member on the House Transportation Committee, she reported they are trying to make transportation safe and efficient amidst deteriorating roadways and bridges. The need for increased revenues has come at a time when the economy is tight and at a time when we are trying to fight our way back from Hurricane Irene that devastated the southern end of the State. They are continuing to explore options to fix a system that is integral to our prosperity and wellbeing, she advised.

Representative Warren Van Wyck reported he was appointed by Governor Shumlin in February 2013 to fill the seat vacated by Representative Gregory Clark after his untimely death. He advised he has been a Ferrisburgh resident for over 35 years and married the former Jeanette Beenen. He is also a Republican, he announced. After only three weeks on the job he has concerns with both the education fund and the transportation fund. There is a 5.6 percent increase in the general fund spending so his primary goal would be to control the growth in spending.

Mayor Daniels thanked Representatives Lanpher and Van Wyck for their time prior to their departure. He continued on with highlights to some of the issues we dealt with this year such as the adoption of the City Green Policy, the train station leaving the City and now located at the Park and Ride in Ferrisburgh, and the Bixby Memorial Free Library celebrating their 100th birthday. He introduced City Council members and thanked all City employees for their work and dedication to the City.

Police Chief George Merkel gave yearly statistics for his Department followed by Chairman Shannon Haggett who gave highlights to the Planning Commission activities for the year. Recreation Committee Chairman Joe Klopfenstein thanked his Committee (that was established in 2010) for their role in having the basketball/ice rink court resurfaced. Their focus has been on upgrading facilities but is now looking into establishing a tot park as well as ways to promote the bicycle industry. Their future goal is to create programming.

The Warning for the 2013 Annual City Meeting was addressed next; one article at a time. Candidates running for local office were introduced by the Mayor under Article I. There were no candidates from the floor who announced they would be running as a write-in candidate for any of the positions listed in that article.

Article II asked voters if they would approve a bond in an amount not to exceed \$1,850,000 to be used for the purpose of purchasing real estate and the cost to construction of a police station. Australian ballot vote: Yes - 292 No - 302.

Article II asked voters if they wanted to approve increasing the reserve fund of \$300,000, established from the proceeds of the sale of the so-called "Vergennes City Watershed" authorized by the voters in 1996, to \$350,000 pursuant to 24 V.S.A. §2804 with the income only of the reserve fund to be used for purposes of parks and recreation in the City of Vergennes as determined by and deemed appropriate by the City Council. Australian ballot vote: Yes - 383 No - 152

Articles III through XIX were requests for funding from City funds. Almost all the agencies requesting City funds sent a representative to explain what services they provide, offered thanks for prior years support, and requested continued funding. Mayor Daniels explained that Articles I through XIX will be voted by Australian ballot on Tuesday at the Fire Station. Below is a breakdown by Agency, the amount of funds requested, and the Australian ballot vote results:

<u>Agency</u>	<u>Amount</u>	<u>Yes</u>	<u>No</u>
Addison County Court Diversion & Community Justice	\$ 850	391	198
Addison County Home Health & Hospice, Inc.	3,290	513	80
Addison County Humane Society, Inc	2,000	434	158
Addison County Parent/Child Center	3,074	396	189
Addison County Reader, Inc.	600	321	250
Boys & Girls Club of Greater Vergennes	2,000	505	85
Champlain Valley Agency on Aging	2,500	490	99
Counseling Service of Addison County, Inc.	2,500	387	204
Elderly Services, Inc.	2,000	497	90
Hospice Volunteer Services	2,000	492	95
HOPE (formerly Add Cty. Community Action)	2,000	364	220
John Graham Emergency Shelter, Inc.	1,725	397	192
Open Door Clinic	1,000	394	193
Retired and Senior Volunteer Program (RSVP)	750	465	121
Vergennes Area Seniors Association, Inc.	1,500	473	115
Vermont Adult Learning	890	388	198
WomenSafe, Inc.	3,000	432	159

The remaining ballots that will be handed out on Election Day include the Vergennes Union High School budget, the Vergennes Union Elementary School budget, and the Patricia Hannaford Career Center budget.

City Manager Mel Hawley acknowledged and thanked Mayor Daniels for working tirelessly for the past six years for the benefit of the City. The key to the City was presented to the Mayor as a token of appreciation for his service from March 2007 through March 2013. Mayor Daniels stated that he has tried to lead the City but has not done the work alone. He thanked the community for their help and support as well as his wife Judi. Cecile Gebo, sister of Mayor Daniels, presented her brother with a customized hat and presented flowers to his wife.

With no further business to come before the meeting, at 8:50 p.m. Senior Alderman Randall Ouellette moved to recess the meeting until Tuesday, March 5, 2013, at 9:00 a.m. for voting by Australian ballot at the Vergennes Fire Station. The motion was seconded by Marguerite Lowe with all voting in favor.

Respectfully submitted,

Joan T. Devine
Vergennes City Clerk

CITY GOVERNMENT

MAYOR:	
Honorable William Benton	2015
SENIOR ALDERMAN:	
Randall Ouellette	2015
BOARD OF ALDERMEN:	
Lowell Bertrand	2015
Clara Comeau	2014
Lynn Donnelly	2014
Joseph Klopfenstein	2015
Renny Perry	2014
BOARD OF LISTERS:	
Christopher Bearor	2015
William Poquette	2016
Karen Quigley	2014
BOARD OF AUDITORS:	
Henry Broughton	2015
Robert Morris	2014
Edward Nill	2016
COMMISSIONERS - V.P.W.D.:	
Patricia Ganson	2014
Christopher Robinson	2014
Thelma "Kitty" Oxholm	2015
Travis Scribner	2016
GRAND JUROR:	
Michelle Eastman	2014
DIRECTORS - V.U.H.S. BOARD:	
Neil Kamman	2016
Christopher Cousineau	2014
DIRECTORS - V.U.E.S. BOARD:	
Tara Brooks	2014
Susan Ferland	2015
Carla Mayo	2016
JUSTICES OF THE PEACE:	
Barry Aldinger	2014
Clara "Ziggy" Comeau	2014
Christopher Cousineau	2014
Patricia Ganson	2014
Anne Humphrey	2014
Mark Koenig	2014
Thelma "Kitty" Oxholm	2014
Lynn Pope-Hier	2014
Rena Trepanier	2014
Robert "Bob" Worley	2014

CITY OFFICIALS

CITY MANAGER:	Mel Hawley
CITY CLERK/TREASURER:	Joan Devine
ASSISTANT CLERK:	Melissa Wright
PUBLIC WORKS SUPERVISOR:	James Larrow
PUBLIC WORKS DEPARTMENT:	Christopher Bearor Matthew Crowley Patrick Crowley
WASTEWATER TREATMENT PLANT OPERATOR:	Vacant
ASSISTANT OPERATOR:	Joseph Sullivan
POLICE DEPARTMENT CHIEF:	George Merkel
DETECTIVE:	Jason Ouellette
OFFICERS:	Jori Fairbanks Kyle Goodrich Rejean LaFleche Brent Newton Adam O'Neill Patrick Greenslet William Wager Robert Worley
FIRE DEPARTMENT CHIEF:	James Breur
1st DEPUTY CHIEF:	Christopher Gebo
2nd DEPUTY CHIEF:	Matt Fraley
CAPTAINS:	Matthew Crowley Christopher Dion Sandy Karki Henry Tierney
FIRE WARDENS:	James Breur James Larrow
COLLECTOR OF DELINQUENT TAXES:	Mel Hawley
ZONING ADMINISTRATOR:	Mel Hawley

DEVELOPMENT REVIEW BOARD:

Jason Farrell, Chair
Peter Garon, Vice-Chair
Carrie Barrows
Alexandria McGuire
Don Peabody
Brent Rakowski
Steven Rapoport

PLANNING COMMISSION:

Shannon Haggett, Chair
Mike Winslow, Vice-Chair
Tim Cook
Rebecca Duffy
Jason Farrell
Morgan Kittredge
Alexandria McGuire
Stacy Raphael

FIRE DEPARTMENT CAPITAL EQUIPMENT COMMITTEE:

James Breur
Clara Comeau
Joan Devine
Christopher Dion
Mel Hawley
James Larrow
William Scott

RECREATION COMMITTEE:

Christine Bradford
Tara Brooks
Jennifer Johnson
Joseph Klopfenstein
Betsy Rippner
Michelle Tisbert
Douglas Todd

CITY SERVICE OFFICER:

Joan Devine

CITY HEALTH OFFICER:

Mel Hawley

CITY TREE WARDEN:

Mel Hawley

CITY ATTORNEYS:

Ouimette & Runcie

GREEN-UP DAY CO-CHAIRS:

Michael Daniels
Craig Miner

VERGENNES POLICE DEPARTMENT

2013 ANNUAL REPORT

I am proud to submit the 2013 Annual Report for the Vergennes Police Department to the citizens of the City of Vergennes.

The year of 2013 continued to be as busy of a year as 2012, with some significant changes to the overall statistics. As you can see by referencing the 2012/2013 Incident Comparison Chart, the number of incidents our officers responded to dipped slightly from 1954 incidents in 2012 to 1846 incidents in 2013 and total criminal charges were down from 218 to 147. The number of accidents also reduced from 45 to 32. The number of Juvenile Problems and Phone Harassment incidents also dropped dramatically. These numbers appear to indicate adherence to the concepts of community policing and proactive motor vehicle enforcement have proven themselves in the reduction in these categories. Strong collaboration between our community and our police department continued to provide a safe and healthy environment for your families and those folks that work in and visit our city.

Narcotics investigations and narcotics-related crime continued to be one of the priority missions for our department. Maintaining our focus on these ongoing and challenging issues through proactive enforcement measures, and working in collaboration with other federal, state and county law enforcement agencies, prevention and treatment services and service organizations, are keys to our success. Continuing to attend more advance training and the acquisition of state-of-the-art investigatory equipment have allowed us to conduct safer and more thorough investigations. Seeking out and arresting drug traffickers in their backyards as opposed to ours has paid dividends many times over. Addison County law enforcement agencies have adopted this concept and it has benefited every municipality, particularly ours. During the year, we were able to effect a number of arrests for crimes that took place in our city as well as surrounding areas.

The Vergennes Police Department continued to benefit from our proactive approach to law enforcement in many areas. Of particular note and due to our participation in state- and federally-sponsored programs, we have acquired communications equipment, in-car video equipment and fingerprint scanning equipment valued at almost \$150,000. We have also received \$14,000 in Governor's Highway Safety grant funds which enable us to perform additional DUI and speed enforcement operations, the majority of traffic fines benefiting the City of Vergennes. We have also received funding for the conduct of narcotics enforcement operations from the New England State Police Information Network which also provides us with a wide variety of services. Asset forfeitures of almost \$6,000 from narcotics arrests provided funding for much-needed investigatory equipment.

As a department we continued to grow in experience and capabilities, both on an individual and a collective basis. Improving our training base and the scope of our capability, both in-house and externally, continued to be a focus for our department and ensures a better service to our community. Officers attended a wide variety of courses such as advanced narcotics investigation, property and evidence processing and handling, child restraint systems, commercial motor vehicle enforcement, criminal and narcotics interdiction, leadership and administrative operations, all of which enables us to better serve our community.

During the year of 2013, citizens of the City of Vergennes twice voted on a bond vote for a new police facility for the Vergennes Police Department. The bond vote for the original facility concept was narrowly defeated in March of 2013. Based on input from our citizens, we went back to the drawing board and scaled down the proposal, which was once again voted on in May of 2013. The bond vote passed by a large margin and we are now well on our way to the realization of a new facility. The new facility actually has a better floor plan than the original concept and will meet all our operational needs. It will be energy efficient, modest yet functional, and best utilize the tax dollars of our citizens. It will provide the latest technology and will enable us to perform our duties in a safer and efficient manner. The new Vergennes Police Department facility will be a cornerstone of for our community and it is an accomplishment that every resident of the City of Vergennes will be proud of. We are looking forward to occupying our new facility in the very near future and an open house will be scheduled for later in the spring season.

I cannot begin to thank each and every one of you for your continued support of our department. I am proud to say that our department is blessed with professional police officers who certainly care about their community. It is our goal to provide the best police services available and to keep our community safe. I am always available and welcome input from community members on how we can better serve you. God Bless you, drive safely and always wear your seatbelt.

Yours in service,

George Merkel, Chief

VERGENNES POLICE INCIDENT COMPARISON

INCIDENT	2013	2012
ASSAULT	14	24
AGENCY ASSIST	207	201
ACCIDENT	32	45
ALARM	106	81
BURGLARY	7	14
STRONG ARM ROBBERY	0	1
CITIZEN DISPUTES	44	44
CITIZEN ASSIST	170	163
DISORDERLY CONDUCT	18	10
DRUG OFFENSES	35	40
DOMESTIC CALL	28	35
INTOXICATED PERSON	16	23
ANIMAL PROBLEM	54	37
BOMB THREAT	0	1
PHONE HARRASSMENT	17	27
THEFT	55	37
LIQUOR LAW OR TOBACCO VIOLATION	3	11
MOTOR VEHICLE COMPLAINT	50	58
911 CALL	14	22
NOISE COMPLAINT	18	30
SEX OFFENSE	3	5
WANTED PERSON	5	10
VANDALISM	7	16
JUVENILE PROBLEM	42	81
DEATH INVESTIGATION	1	1
AUTO THEFT	1	2
TRESPASS VIOLATION	10	9
WELFARE CHECK	36	40
SUSPICIOUS PERSON/CIRCUMSTANCE	248	246
CONSENT SEARCH	23	35
SEARCH WARRANT	0	3
K-9 DEPLOYMENTS	2	30

CRIMINAL ARRESTS		
TOTAL CRIMINAL CHARGES	147	218
TOTAL PERSONS ARRESTED/CITED TO APPEAR	96	164

TOTAL CALLS FOR SERVICE	1846	1954
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TRAFFIC		
TRAFFIC TICKETS	1372	1767
DUI	32	37
WARNINGS	999	1206
MOTORIST ASSISTS/LOCKOUTS	61	83

TRAFFIC FINES WRITTEN		
STATE MOTOR VEHICLE FINES	\$107,078	\$87,935
CITY MOTOR VEHICLE ORDINANCE FINES	\$148,270	\$192,178

CITY OF VERGENNES FIRE DEPARTMENT



Fire Headquarters

50 Green Street

Vergennes Vermont: 05491

Station Office 802-877-3201

Emergency / Fire 911

The City of Vergennes Fire Department submits the following activity report for the year 2013:

<u>Location & Number of Calls</u>		<u>Type of Call</u>	
Vergennes	75	Structure	5
Ferrisburgh	35	Alarms	31
Panton	16	Vehicles	52
Waltham	14	VARs Assist	25
Addison	10	Water Rescue	1
New Haven	3	Other	42
Monkton	3		
TOTAL CALLS	156		

Total Training Hours in Addition to Service Calls:

2419

The Vergennes Fire Department holds a dinner and business meeting on the first Monday of each month. The other Monday nights are split between maintaining equipment and conducting training. Our department is very fortunate to have an outstanding and dedicated complement of 33 firefighters and 5 cadets.

The Department officers are: Chief Jim Breur, Deputy Chief Chris Gebo, Deputy Chief Matt Frailey, Captain Matt Crowley, Captain Chris Dion, Captain Henry Tierney and Captain Sandy Karki.

This year the Vermont State Firefighters conference was held in Bennington. Chris Dion was awarded Emergency Vehicle Maintenance Technician of the year. Our muster team competed against many other departments in the State and faired well with a 1st in Wet Hose and 3rd in Midnight Alarm.

At the Addison County Firefighters Association's annual meeting Mike Daniels was awarded senior firefighter of the year. This year the Addison County Firefighters Regional Fire School is being dedicated to James Larrow.

It is truly an honor to serve the community and to be able to lead one of the finest Departments in the state.

Respectfully submitted,

James M. Breur, Fire Chief

Vergennes Public Works Department

2013 Annual Report

In March we took delivery of a 2013 International 4300 DuraStar dump truck; replacing the 2000 International Low-Pro dump truck. The other major equipment upgrade, which occurred in July, was a 2013 Caterpillar 257B3 skid steer replacing the 1999 Bobcat.

This year as you have noticed we did not pave. We have changed our paving schedule to late spring/early summer. So paving will still be done during the 2013/2014 fiscal year budget.

We did patchwork on the sewer mains throughout the city, repaired one catch basin and two sewer manholes. We flushed, cleaned and televised 3,174 feet of under drain and 24 catch basins. We also did 100 feet of roadside ditching.

A major stormwater upgrade was done in August on Monkton Road and Armory Lane replacing 346 feet of underdrain, added a 1,000 gallon catch basin and did 334 feet of ditch-work in that area.

Sidewalk construction was done on Victory Street, Monkton Road, and Comfort Hill Road totaling 743 lineal feet.

In 2012 we rented a tractor and brush hog for 16 hours to mow roadsides and trim back brush. This worked out so well we rented it for 40 hours this year and we were able to do all the streets and we will now be doing this annually.

When time and weather permits during the winter months we are continuing to cut tree branches and brush back on the sidewalks and roadways. If anyone is interested in some wood chips we have a large pile down back behind the wastewater treatment plant just; give us a call to set up a time to pick them up.

I would like to thank Pat Crowley, Chris Bearor and Matt Crowley for all their hard work and dedication.

Respectfully submitted,

James Larrow, Supervisor
Vergennes Public Works

2013 Annual Report Vergennes Planning Commission

The principal focus of the Planning Commission in 2013 was to begin the process of updating the Municipal Development Plan which was adopted by the City Council on September 29, 2009. The current Plan was named 2010 Plan of the Year by the Vermont Planners Association and is set to expire on September 29, 2014. We look forward to completing the Plan update in 2014 and we will hold several workshops to provide opportunities for public input during the update process.

We also continued examining and prioritizing policies outlined within the Plan which require activity on our part. These activities included updating the City's Urban Forestry Management Plan, reviewing the City's Stormwater Infrastructure Mapping, exploring ways to make Vergennes more pedestrian friendly, and engaging with local schools to enhance student involvement in local government.

In late 2013, the Vermont Council on Rural Development announced that Vergennes has been selected for the 2014 Community Visit program. The program is a way for towns to engage and bring together their residents, set common goals and directions in a neutral and facilitated structure, and access resources that will help them take action on those goals. The Community Visit program, provided at no cost to communities, gets citizens engaged in working for their communities and connects them to the resources they need to be successful. The Planning Commission is eager to participate in the Community Visit program.

The Planning Commission held a total of eleven regular and special meetings and logged over 160 combined person-hours during those meetings. We are committed to maintaining transparency in our activities. Our meeting agendas and minutes are available at the City Manager's office or online at www.vergennes.org

The Planning Commission is currently comprised of Tim Cook, Rebecca Duffy, Jason Farrell, Shannon Haggett (Chair), Morgan Kittredge, Alexandria McGuire, Stacy Raphael and Mike Winslow (Vice-Chair). We hold regular meetings on the third Monday of each month at 7 p.m. in the City Manager's office. The public is always invited to attend our meetings.

Respectfully submitted,

Shannon Haggett, Chair

DEVELOPMENT REVIEW BOARD ZONING ADMINISTRATOR'S REPORT

The Development Review Board experienced no changes in its membership this past year. Jason Farrell continued his service as chair, Peter Garon was elected as vice-chair at the organization meeting in November, and Brent Rakowski as secretary. Other members of the Development Review Board include Carrie Barrows, Alexandria McGuire, Don Peabody, and Steve Rapoport. Additionally, the City Council may appoint alternates to the Development Review Board to act when one or more members are disqualified due to a conflict of interest or are otherwise unable to serve. Alderman Ziggy Comeau and Alderman Lowell Bertand currently serve in this capacity.

Development Review Board meetings are held at City Hall on the first Monday of each month beginning at 7 p.m. Meetings are in the city manager's office unless warned otherwise. The Development Review Board reviews most proposed land development within the city. Site plan review is required for all uses other than one-family and two-family dwellings. Most zoning districts have a list of permitted uses and another list of conditional uses which require review by the Development Review Board. They also review and consider variance or waiver requests, subdivisions, and appeals of decisions of the zoning administrator. For all applications to the Development Review Board, a public hearing is required. Property owners that abut a parcel involving proposed land development are mailed a copy of the public notice as required by law.

Any questions related to issues of land development in Vergennes can be directed to my attention. Serving as both city manager and zoning administrator, there are no special office hours to deal with zoning matters. Regular office hours at City Hall are Monday through Friday from 8:00 a.m. to 4:30 p.m. I can be reached at 877-3637 or by e-mail at mhawley@vergenmes.org.

For the year 2013, the following activity is reported:

- Twenty-six zoning permits were issued; this is the same number issued in 2012. There was one application that was denied by the Development Review Board involving a proposed change of use in the Northern Gateway District found to not meet the standards for the district. Six zoning permits were issued for one-family dwellings. Of those three were for new homes on undeveloped lots, two involved replacement of mobile homes in Otter Creek Park, and one was for a house that was torn down and replaced with new construction. There were five permits issued for residential additions, one involved creating an accessory dwelling unit. Four permits involving accessory buildings. One zoning permit involved a two-family dwelling reverting to a one-family dwelling. A zoning permit was issued involving a connector addition at a church and two zoning permits were issue involving significant exterior lighting modifications and installations. A zoning permit is also required when there is a change of use even though no exterior building modifications are proposed. There were five change of use approvals in 2012. A zoning permit was issue for the police station project and a minor subdivision approval was granted to the City to acquire additional land from an abutting property owner.
- A certificate and declaration of compliance is generally issued at the request of a landowner or their attorney at the time a property is about to be conveyed or refinanced. Forty-eight certificates were issued in 2013; this is considerably up from thirty-nine certificates issued in 2012.
- The Development Review Board conducted and approved seven applications for site plan review which are required for all uses other than one-family and two-family dwellings. Four of these applications also required and received conditional use review.

Respectfully submitted,

Mel Hawley
Zoning Administrator

RECREATION COMMITTEE REPORT

The Vergennes Recreation Committee is appointed by the City Council consistent with a policy in the municipal development plan adopted in 2009. The committee is charged with the development of new recreation activities and facilities and to advise the City Council on the distribution of recreation funds that are made available from earnings on the watershed fund and the municipal budget. The recreation committee consists of members of the City Council, business community, and city residents. Current committee members are Alderman Joe Klopfenstein, Christine Bradford, Tara Brooks, Jennifer Johnson, Betsy Rippner, Michelle Tisbert and Doug Todd. The committee generally meets on the first Friday of each month. Public input is invited and encouraged.

The committee has been focusing on improving existing City-owned recreation facilities and identifying opportunities for new facilities. Based on a survey sponsored by the City of Vergennes and the Vergennes Partnership, the committee has identified a number of goals for recreation facilities in the city. These goals currently are construction of a toddler playground, improving and expanding the walking paths and the so-called rail trail, identifying a location and developing a dog park, and improving existing facilities. Thus far, the committee has recommended to the City Council to appropriate money for resurfacing the skating rink/basketball court at the Vergennes Veteran's Park (adjacent to the Sam Fishman Memorial Swimming Pool and tennis courts).

This year the committee has been focusing on planning a toddler playground. A City-owned parcel located between the swimming pool bathhouse and East Street has been identified as the best location due to its proximity to the popular family-centered municipal pool and the fact it is within walking distance of much of the city. The recreation committee successfully applied for a recreation grant from the State of Vermont and was awarded \$21,000 toward the construction of the playground in September. David Raphael of LandWorks has designed a beautiful nautical-themed working plan that will be a pride of the city for years to come. The committee is currently looking at funding opportunities to round out the cost of constructing the playground. The committee would love to hear from citizens about their ideas for this playground. Please feel free to contact any member of the committee if you have questions or suggestions.

Respectfully submitted,

Joe Klopfenstein, Chair

For Vergennes Annual Report 2013 from Bixby Library

Bixby Memorial Library

Mission Statement: "The Bixby Memorial Free Library, supported by Addison, Ferrisburgh, Panton, Vergennes and Waltham is dedicated to fulfilling the diverse literary and cultural needs of these communities. The Library promotes reading and learning as lifelong activities by providing a wide range of resource materials, programming and outreach and by preserving and promoting the cultural heritage of the area."

Bixby Library offers the traditional library services of lending books and other materials as well as providing regular educational programming for adults and children. In 2013 Bixby cardholders borrowed more than 34,000 books, cds and dvds and over 2,000 e-books and audio books were downloaded to personal devices using Bixby Library cards. A Third Thursday program of speakers was presented by the Friends of Bixby Library and a weekly preschool children's story hour took place every Thursday morning. Hundreds of children attended Bixby's summer programs and many took advantage of the new monthly Saturday programs for kids. Children's programs at Bixby support early childhood literacy as well as cultivating curiosity and the love of reading. The summer reading program for school aged children aims to keep reading levels up during the months that children are absent from school.

This year a number of new initiatives were added at Bixby to provide relevant services for residents of our five-town area:

- Technology improvements include newly rebuilt computers available for patron use, stronger, more dependable Wi-Fi, and iPads loaded with publications and apps. Individual patrons are using online classes available with a Bixby Library card to learn more about computers and building their own websites. In 2014 patrons will be able to experience reading an e-book by checking out a Bixby Kindle or Nook.
- New adult programming included workshops on writing and self-publishing, presentations by local authors, readings and lectures on various topics. Several programs extended outside the Bixby walls, including a seasonal weekly "Walk and Talk about Books" and a "Books on the Boat" program that introduced great summer reading suggestions.
- Bixby provided space for numerous nonprofit organizations to offer services that residents might otherwise need to travel outside of the five-town area to access. These included but were not limited to the RSVP Tax Preparation program, office hours for Vermont Health Connect navigators, Counseling Service of Addison County Parenting classes and the Porter Hospital Tobacco Cessation program.
- Local historical documents in the Bixby History Room were reorganized and catalogued using funds from a Walter Cerf Fund grant. Native American artifacts in the Museum Room are being catalogued by a team of area volunteers which include archaeologists and a museum expert. With completed accurate inventories Bixby will next be able to begin making collections more accessible to students and researchers.

This year's budget is level funded and we are always on the lookout for new ways to be efficient and creative with the resources that we have while providing services that are meaningful to the residents who support us. We thank the city of Vergennes for your support and invite everyone to visit the library! For more information please visit www.BixbyLibrary.org or call us at 877-2211 with your concerns and suggestions. Vergennes representatives on the Bixby board are Chris Bradford, Kitty Oxholm and Peter Welch.



ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT

2012 ANNUAL REPORT

The Addison County Solid Waste Management District is a union municipal district formed in 1988 to cooperatively and comprehensively address the solid waste management interests of its 19 member municipalities: Addison, Bridport, Cornwall, Ferrisburgh, Goshen, Leicester, Lincoln, Middlebury, Monkton, New Haven, Orwell, Panton, Ripton, Shoreham, Starksboro, Vergennes, Waltham, Weybridge and Whiting. The District is governed by a Board of Supervisors composed of one representative and one alternate from each of the member municipalities. The Board meets on the 3d Thursday of the month at 7PM at the Addison County Regional Planning Commission Office, 14 Seminary Street, Middlebury, VT. The public is invited to attend.

District Mission

To seek environmentally sound & cost effective solutions for: (1) Promoting **waste reduction**; (2) Promoting **pollution prevention**; (3) Maximizing **diversion** of waste through reuse, recycling and composting; and (4) Providing for **disposal** of remaining wastes.

District Office and Transfer Station

Telephone: (802) 388-2333

Fax: (802) 388-0271

Website: www.AddisonCountyRecycles.org

E-mail: acswmd@acswmd.org

Transfer Station Hours: M-F, 7 AM–3 PM & Sat, 9 AM–1 PM

Office Hours: M-F, 8 AM–4 PM

HazWaste Center Hours: M-F, 8 AM–Noon & Sat, 9 AM–Noon

The District Office, Transfer Station and HazWaste Center are located at 1223 Rt. 7 South in Middlebury. The Transfer Station accepts large loads of waste and transfers it to out-of-District disposal facilities. District residents and businesses may drop off a variety of other materials for reuse, recycling and composting. The **Reuse It or Lose It!** program accepts reusable household goods and building materials. A complete list of acceptable items and prices is posted on the District's website.

2012 Highlights

Planning. In 2012, District staff completed the third Implementation Report of its Solid Waste Implementation Plan (SWIP). The Report shows that in the past two years, the District has been able to continue and in some cases expand its diversion programs despite the economic downturn. The combination of a “pay-as-you-throw” pricing system for waste and the “single stream” collection of recyclables resulted in a 53.82% diversion rate, surpassing the State goal of 50%. The full Report is available on the District's website.

Product Stewardship. As a member of the VT Product Stewardship Council, the District strives to find new ways in which industry and government can partner to solve some of the most difficult solid waste issues that we face every day. Recently, the District helped to lead efforts to adopt two new extended producer responsibility laws for electronic wastes (such as televisions and computers) and for fluorescent light bulbs. VT now bans these wastes from landfill disposal and requires the manufacturers to pay to recycle them. The District Transfer Station is one of the statewide collection locations, offering free recycling for most electronics and bulbs. **Act 148 – State Universal Recycling Law.** The VT Legislature unanimously adopted Act 148 - the Universal Recycling Law - this year, the most significant change to VT solid waste law since 1987. Act 148 focuses on recyclables and organics by establishing new statewide mandates. Bans on disposal of certain recyclables, leaf & yard waste and food residuals will be phased in, as will mandatory recycling and food collection by haulers and facilities. Recycling containers will be required in publicly owned places. The District is in a strong position to transition to the new solid waste law, as most of the elements of the new law are systems already adopted and enforced by the District in our member municipalities. The District Transfer Station is equipped to serve as a hub for collecting and managing the increased types and volumes of materials collected by haulers and town drop-offs. As more information and data become available, the District will assist its member towns, haulers and the general public in comprehending and adapting to the new system. **Recycling Collection.** On 1/1/12, the District Transfer Station opened its doors for the first time to accept single stream recyclables from licensed commercial haulers. As of October, 280 tons of single stream recyclables were received. **Illegal Dumping.** The District contracted with the Addison County Sheriff's Department in 2012 to patrol and enforce its ordinance against illegal dumping and burning of waste. As of September, the Sheriff's office received 32 illegal burning & dumping complaints. On Green-Up Day, the District served once again as County Coordinator. In addition to assisting the many area volunteers who organize collection of roadside litter, the District provided free gloves, prizes and - most importantly - free disposal of the roadside waste. This year, the District subsidized disposal of 18.34 tons of trash, 14.17 tons of tires, 8 appliances, 10 propane tanks and other abandoned hazardous wastes for a total economic benefit of \$5,916.

2013 Budget

The District's 2013 Annual Budget is \$2,667,844, a 3% increase over the 2012 Annual Budget. The District Transfer Station will reduce the tip fee for Municipal Solid Waste and Construction & Demolition Debris to \$123/ton. Several other rates will be reduced effective 1/1/13, including \$10/ton for single stream recycling from licensed commercial haulers. There will be no assessments to member municipalities in 2013. For a copy of the full 2012 Annual Report, please call the District, or visit the District website at www.AddisonCountyRecycles.org.

Addison County Regional Planning Commission

14 Seminary Street Middlebury, VT 05753 www.acrpc.org Phone: 802.388.3141 Fax: 802.388.0038

Annual Report –Year End June 30, 2013

The Addison County Regional Planning Commission (ACRPC) provided the following technical assistance and planning to the region during its 2013 fiscal year:

Regional and Municipal Planning and Mapping

- Assisted member municipalities creating, adopting and regionally approving their municipal plans.
- Assisted member municipalities creating and adopting local regulations implementing their municipal plan.
- Provided data and mapping products to support on-going municipal planning activities.
- Provided technical assistance to municipal officials concerning municipal government.
- Represented the region in the Act 250 process and at the Public Service Board in Section 248 hearings.

Educational Meetings and Grants

- Hosted an educational workshop series in conjunction with VLCT, presented at the Town Officers Educational Conferences (TOEC) and hosted monthly public meetings on a wide variety of planning topics.
- Wrote or provided information and support to communities and organizations to secure grant funding.
- Community outreach/advisor role for Environmental Seminar/College Class

Emergency Planning

- Worked with Addison County’s Emergency Planning Committee and Vermont Emergency Management staff to assist with municipal emergency planning efforts.
- Hosted “Local Emergency Managers Roundtables” to provide coordination among members.
- Worked with Vermont Emergency Management to exercise local and statewide disaster plans.
- Assisted local post-disaster recovery efforts following flooding.
- Provided training and response equipment recommendations to Public Service Board for VT Gas proposal
- Assisted in development of hazard mitigation grants that will fund development of plans for the towns of Bridport, Cornwall, Ferrisburgh, Leicester, Monkton, Panton, Salisbury, and Shoreham.

Energy Planning:

- Assisted towns in strengthening their energy plans by adding concrete goals, strategies and policies.
- Conducted audits on municipal buildings and worked with municipalities to implement energy savings
- Worked with municipalities to generate local power for municipal use
- Served as the Regional Coordinator for the Home Energy Challenge
- Worked with Neighborworks of Western Vermont to bring their weatherization programs to the Region.

Transportation Planning

- Supported the Addison County Transportation Advisory Committee’s work on regional priorities and municipal planning studies.
- Supported Addison County Transit Resources by providing funding and technical support.
- Worked with municipalities to produce highway structures inventories of all local roads in the region.
- Performed traffic counts and safety inventories on unsignalized intersections for several municipalities.
- Assisted Towns with enhancement, park and ride and stormwater grants.
- Sponsored town transportation studies, planning and supported municipal capital budget development
- Conducted a day-long highway safety forum for municipal officials in Brandon on 29 May 2013.

Natural Resources Planning

- Actively support the efforts of the Addison County Watershed Collaborative.
- Developed a regional Forest Stewardship Plan to assist municipalities and landowners.

Addison
Lincoln
Salisbury

Bridport
Middlebury
Shoreham

Bristol
Monkton
Starksboro

Cornwall
New Haven
Vergennes

Ferrisburgh
Orwell
Waltham

Goshen
Panton
Weybridge

Leicester
Ripton
Whiting



2013 Vital Records

If you have a family member that was married, born, or died during 2013 and you do not find your family member listed in the vital records, please contact the City Clerk so the appropriate certificate can be located and filed in the City records. Excluding marriages, your family member had to have been a Vergennes resident at the time the event occurred or the event had to have occurred in the City.

CIVIL MARRIAGES

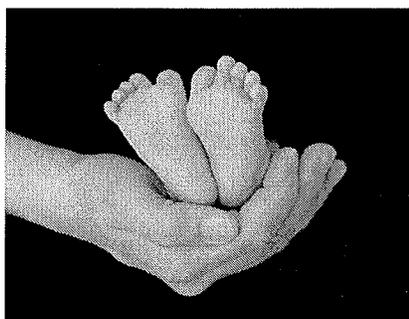
DATE

Abello, Samantha and Gina Catley	09/13/13
Bodette, David and Charlene Muniz	09/19/13
Brown, Daniel and Jessica Chaput	08/31/13
Cornet, Kevin and Amber Bozzuto	06/15/13
Cullen, Peter and Aimee Long	09/07/13
Cusson II, David and Kathy Webb	06/22/13
Downing, Benjamin and Arla Bascom	11/15/13
Duke, Heather and Carrie Torrente	08/09/13
Ellicott, Dylan and Rachel Lanning	03/02/13
Fitzgerald, Devin and Kadi Sutherlin	10/02/13
Haire, Daniel and April Karzmarczyk	10/19/13
Haskell, Dane and Rachel Peryea	08/24/13
Hotte, Matthew and Tiffany Cason	08/03/13
Jerome, Steven and Heather Mateja	06/26/13
Killian, Scott and Jennifer Nolin	09/01/13
Lewis, Michael and Kristie Miner	01/26/13
Nyalety, Emmanuel and Leah Sears	08/17/13
Peacock, Duane and April Jenkins	12/09/13
Peterson II, Richard and Rachel Gretebeck	10/02/13
Ploof, Jared and Jordan Roberts	09/14/13
Ringer, James and Marlene Raymond	05/01/13
Robtoy, Samuel and Shannon Trayah	10/10/13
Sferra, David and Jennifer Kurtz	06/28/13
Sobrero, Jeffrey and Ashley Garcia	09/28/13
Trombley, Jacob and Kimberly Worley	04/05/13
Westerhold, Jamalea and Alison Share	06/01/13



BIRTHS

<u>CHILD'S NAME</u>	<u>DATE</u>	<u>PARENTS</u>
Barrows, Hayden J. Roger	05/29/13	Barrows, Chelsea
Brindisi, Oliver Alan	03/15/13	Brindisi, Nicholas and Saania Duprey
Brown, Hadley Amelia	03/08/13	Brown, Kristen
Crossman, Weston Robert	08/27/13	Crossman, Brian and Karri Cathrall
Gagnon, Bryce Cav	05/20/13	Gagnon, Matthew and Anna Cavallaro
Gagnon, Chase Lyndon	05/20/13	Gagnon, Matthew and Anna Cavallaro
Gee, Martin Allen	10/20/13	Gee, Allison
Holwager-Lust, Amaya Rebecca	12/12/13	Holwager, Christopher and Mirabai Verner-Lust
Hunt, Avalyn Jean	07/21/13	Hunt, Jacqueline
Johnstone, Katherine Jean	05/25/13	Johnstone, Christopher and Sarah Metivier
Kennedy, Declan Joseph	11/05/13	Kennedy, Michael and Alyson Martell
Killon, Colvin Robert Murray	01/15/13	Killon, Bill and Jill Murray
Kittredge, Grace Amanda	03/18/13	Kittredge, Jason and Kristin DeForge
Kittredge, Weston Eric	03/18/13	Kittredge, Jason and Kristin DeForge
LaRose, Natalia Skye	08/03/13	LaRose, James and Christina Morrill
Madison, Teagan Marie Shannon	04/30/13	Madison, Danielle
Maslak, Joshua Clark	02/21/13	Maslak, Andrew and Courtney Adams
McGuire, Ozzy Scites	08/09/13	McGuire II, John and Alexandria Colflesh
Oswald, Cassius Columbia	12/10/13	Oswald, Reuben and Breann Sereika
Patcha, Nithish Chowdary	03/22/13	Patcha, Sridhar and Alekhya Nettam
Prime, Natalie Annette	06/03/13	Prime, Cody and Amber Hayes
Putman, Blake Walker	03/22/13	Bennett-Putman, Ryan and Mercedie Norton
Raymond, Lucy Lee-Mae	12/25/13	Raymond Jr., Michael and Lydia Danyow
Rushford, Izayah Joseph	02/20/13	Rushford, Brierley
Stetzel, Ava Irene	05/11/13	Stetzel III, Joseph and Allison Gee
Taylor, Serenidy Jade	07/29/13	Taylor, Nicole
Tembreull, Oliver Mark	05/07/13	Tembreull, Mark and Tracy Klobucher
Trombley, Lawson Robert	12/14/13	Trombley, Jacob and Kimberly Worley



DEATHS

<u>NAME</u>	<u>DATE</u>	<u>AGE</u>
Adams, Ferland B.	08/07/13	96
Adams, Richard K.	08/30/13	75
Bowlby, Harley E.	04/20/13	90
Brown, Myron	08/20/13	79
Case, Olive H.	03/17/13	88
Chapman, Shirley O.	11/08/13	77
Clayton, Jeannette	05/11/13	84
Coderre, Penny L.	01/15/13	41
Denney, Stanley G.	12/15/13	88
Farnsworth, Willis H.	07/01/13	80
Fox, William	05/08/13	91
Grace, Mary P.	03/24/13	69
Haury, Mavis H.	10/20/13	90
James Jr., Stanley K.	11/25/13	84
Norton Sr., Thomas J.	07/30/13	62
Sears, Viola M.	02/14/13	89
Sisters, Yvonne E.	10/05/13	86
Smith, Pauline B.	06/10/13	87
Swinton, Carolyn L.	06/16/13	64
Tasko, Edward R.	04/01/13	82
Williams, Judy A.	01/13/13	72



DOG AND WOLF-HYBRID OWNERS

Any person who owns or keeps a dog or wolf-hybrid over four months old must annually on or before April 1st license their dog or wolf-hybrid in the office of the City Clerk. Before the license can be issued, a current rabies vaccination certificate must be filed with the Clerk. The license fee is \$4.00 for each neutered/spayed dog or wolf-hybrid and \$8.00 for each dog or wolf-hybrid. In addition to the license fee, the municipal Clerk shall assess a \$4.00 fee for each license sold that will be forwarded to the State Treasurer to be used for a rabies control program and a spaying/neutering program. If an owner neglects to license their dog or wolf-hybrid by April 1st, it must be obtained for that license year by paying a fee of fifty percent in excess of that otherwise required. The owner of a dog or wolf-hybrid who fails to follow the requirements of the law shall be fined an amount not to exceed \$250.00.

No person shall allow a dog or wolf-hybrid to run at large in an "uncontrolled manner" within the city limits of the City of Vergennes. An "uncontrolled manner" shall mean a dog or wolf-hybrid that is not (1) on a leash, (2) on the property of the owner, or (3) under the immediate control of its owner or a competent and responsible attendant.

Any dog(s) or wolf-hybrid(s) causing a disturbance such as excessive barking as to disturb the public peace or defecating on premises other than the animal's owner (unless the owner or another individual in control of the animal removes such deposit immediately) shall be considered a public nuisance and the owner will be liable for prosecution under the penalties prescribed in the ordinance.

A dog or wolf-hybrid found to be running at large shall be delivered to the pound. The pound will notify the dog's or wolf-hybrid's owner if the dog or wolf-hybrid is licensed. The dog or wolf-hybrid shall be held five days after the owner is notified. If the dog or wolf-hybrid is unlicensed, the pound will still hold the dog or wolf-hybrid for five days. If an owner does not claim the dog or wolf-hybrid within the five-days it shall be considered abandoned and ownership of said animal shall be that of the City for the purposes of disposition.

No dog or wolf-hybrid shall be released from the pound until it is properly vaccinated. Each person claiming a dog or wolf-hybrid from the pound shall pay to the City a fine of \$30.00 plus any boarding fees or charges invoiced by the pound keeper to the City associated with the impounded dog or wolf-hybrid. Fees and charges shall be paid to the City Treasurer within 30-days notice.

If you see a dog or wolf-hybrid running loose in violation of the City's Dog Ordinance, or have a complaint you would like to file, contact the Vergennes Police Department at 877-2201.

To protect yourself against rabies, do not pick up or touch wild animals or strays; make sure all your family pets get rabies shots; report unknown or strangely behaving animals to the Vergennes Police Department (if wild animals are involved, contact a game warden); do not feed your pets outside; fasten trash can lids tightly; keep your pets indoors at night; and wear protective gloves when handling a pet that has been involved with a wild or stray animal. If an animal bites you, you need to wash the bite wound with soap and warm water for five minutes. You should also try to capture the animal, as you are more likely to need rabies shots if the animal cannot be found. This bite should be reported to your doctor and the City Health Officer and you should follow their instructions. If you have additional questions, you may call the Vermont Rabies Hotline at 1-800-4-RABIES. For everyone's safety and protection, the City is strengthening its efforts ensuring that all dogs and wolf-hybrids harbored within the city limits are registered in the City Clerk's office. **Is your dog or wolf-hybrid listed here for the 2013 license year?**

A RABIES CLINIC FOR DOGS AND CATS IS SCHEDULED FOR MARCH 20, 2014 FROM 5:30 P.M. UNTIL 7:30 P.M. AT VERGENNES ANIMAL HOSPITAL WHICH IS LOCATED AT 20 NORTH MAIN STREET. A CASH FEE OF \$12 PER ANIMAL WILL BE CHARGED. DOGS MUST BE ON LEASHES AND CATS MUST BE IN CARRIERS.

Adams, Kyle	3 Ice House Court	Remington	Charbonneau, Harold	35 Monkton Road	Casper
Allison, Elizabeth	18 First Street	Tess	Charbonneau, Joe	24 Bowman Road	Zoe
Angier, Hillary	92 South Water St	Griffynn	Charbonneau, Tina	24 Meadow Lane	JC
Angier, Mark	92 South Water St	Penny	Childers, Ronnie	100 South Water St	Buddy
Angier, Theresa	92 South Water St	Zelda	Clark, Patricia	36 MacDonough Dr	Belle
Badore, Harold	18 North Maple St	Tasha	Clark, Sue	96 West Main St	Sammy
Badore, Harold	18 North Maple St	Tiki	Clifford, Karen	20 Sunset Drive	Addison
Baker, John	27 First Street	Red	Clodgo, Megan	8 Hillside Acres	Little Anne
Bargiel, Mary	94 West Main St	Duke	Cloutier, Maggie	156 South Maple St	Benson
Barrows, David	14 Sunset Drive	Schilling	Conant, Nancy	60 Green Street	Mario
Bassett, Justin	13 Comfort Hill	Gus	Conant, Nancy	60 Green Street	Desmond
Bassett, Justin	13 Comfort Hill	Hobo	Cousino, Pam	132 South Maple St	Banjo
Becher, Jeff	27 Mountain View Ln	Gretchen	Cowan, Sarah	23 MacDonough Dr	Charlie
Becher, Jeff	27 Mountain View Ln	Donzi	Crossman, Brian	17 Comfort Hill	Tacoma
Bell, Brenda	18 School Street	Asher	Crowell, Hillary	123 West Main St	Isabella
Benoit, Jodii	12 High Street	Cody	Crowell, Hillary	123 West Main St	Caesar
Benoit, Jodii	12 High Street	Mia	Cunningham, Leigh	22 New Haven Rd	Malcomb
Benton, Betsy	300 Main Street	Maisie	Cunningham, Leigh	22 New Haven Rd	Lilly
Benton, Eliza	29 South Maple St	Noodle	Curtis, Jay	21 Bowman Road	Camo
Benton, Eliza	29 South Maple St	Beach	Curtis, Nick	14 Second Street	Berkley
Benton, Kristin	300 Main Street	Lucy	D'Andrea, Heidi	31 West Main St	Quinn
Bertrand, Sherri	40 West Main St	Emma	Danyow, Jacob	23 Sunset Drive	Daly
Bertrand, Sherri	40 West Main St	Harley	Danyow, Lee	6 Green Meadow Ac	Otis
Bessette, Tracy	34 Bowman Road	Nola	Delisle, Mark	121 West Main St	Sophie
Birong, Danelle	51 South Maple St	Petey	Delisle, Mark	121 West Main St	Dakota
Blaise, Donna	130 Green Street	Bernard	Delphia, Chuck	16 West Main St	Angel
Blaise, Joanne	130 Green Street	CK	Delphia, Chuck	16 West Main St	Falkor
Booska, Joseph	8 Booska Court	Mango	Desjadon, Cathy	38 Bowman Road	Allie
Booska, Joseph	8 Booska Court	Sunny	Desjardin, Donna	67 Green Street	Fawn
Booska, Joseph	8 Booska Court	Petey	Devine, Joan	47 Monkton Road	Keisha
Bosworth, Janice	6 Bowman Rd	Bea	Dion, Chris	154 South Maple St	Rum
Bosworth, Janice	6 Bowman Rd	Stella	Dion-Johnson, Mark	154 South Maple St	Gunner
Botala, Jackie	31 Booth Woods	Annie	Donovan, Darren	48 East Street	Stella
Botala, Jackie	31 Booth Woods	Bear	Donovan, Kate	124 South Maple St	Butsu
Bourgor, Amy	7 Maple Manor	Bella	Duggento, Nina	19 West Main St	Olivia
Boyce, Steve	14 Panton Road	Shaggy Dog	Dukette, Denise	96 South Water St	Dakota
Brace, Lester	15 Hillside Acres	Jasper	Emerson, Deb	98 W. Main Street	Ozzie
Bradford, Sasha	49 West Main St	Max	Faber, Aaron	114 Main Street	Marley
Brigan, Thomas	2 Prospect St	Rubie	Fallon, Pete	12 White Street	Annie
Brigan, Thomas	2 Prospect St	Zoie	Fallon, Pete	12 White Street	Alex
Brooks, Douglas	84 So Maple St	Weaver	Farrell, Bethany	6 Sunset Drive	Ginger
Brooks, Josh	11 Third Street	Belle	Ferland, Caitlin	31 Bowman Road	Annie
Brown, Lance	47 South Water St	Schylar	Field, Mike	57 New Haven Rd	Otis
Brown, Sean	47 South Water St	Niko	Fish, Michelle	63 South Maple St	Oreo
Brown, William	118 Panton Road	Cabela	Fleming, Sukey	29 Booth Woods	Walker
Brown, William	118 Panton Road	Melody	Fleming, Isaac	285 Main Street	Bella
Brown, William	118 Panton Road	Rocko	Flint, Laura	1 Thomas Circle	Bo
Burbo, Tammy	279 Main Street	Teddy	Flint, Laura	1 Thomas Circle	Cassie
Burlock, Evelyn	25 West Main St	Daisy	Florucci, Michael	59 Monkton Road	Ono
Burlock, Evelyn	25 West Main St	Shadow	Flynn, Erica	16 First Street	Drake
Bushey, Brittany	24 Mt. View Lane	Honey	Fountain-Provost, T	99 South Water St	Millie
Bushey, Wayne	176 South Maple St	Zoe	Fountain-Provost, T	99 South Water St	Nanny
Carpenter, David	12 North Street	Blue	Fountain-Provost, L	99 South Water St	Isabell
Casey, Lisa	31 East Street	Harry	Fountain-Provost, Torr	99 South Water St	Elise
Casey, Melissa	19 Scovel Lane	Honey	Freedner, Rebecca	95 South Water St	Roman
Caum, Katherine	163 South Maple St	Brady	Fuller, Patricia	11 Bowman Rd #107	Kobe
Chaput, Melanie	18 Sunset Drive	Nacho	Fuller, Robert	61 New Haven Rd	Dawn
Chaput, Melanie	18 Sunset Drive	Phoebe	Gagnon, Anna	23 Booth Woods	Clover

Gaines, Mary	68 Main Street	Katie	LaBerge, Susan	19 Booth Woods	Jack
Gaines, Mary	68 Main Street	Liaka	LaFlam, Ben	174 Green Street	Meekah
Gallant, Leona	50 Armory Lane	Lucy	LaFlam, Ben	174 Green Street	Porter
Gebo, Cecile	114 Panton Road	Margie	Lapell, Lorrie	17 Hillside Acres	Brinkley
Gebo, Christopher	37 Bowman Road	Molson	Laro, Margaret	91 Main Street	Daisy
Glanz, Liza	96A Main Street	Maple	LaRose, Doris	13 Walker Ave Apt 2	Maggie
Gosselin, Jackie	186 Green Street	Shasta	Larson, Sarah	8 School Street	Duke
Grant, Sherm	17 West Main Street	Charlie	Lawrence, Jane	81 West Main St	Lady Hope
Grimes, Kara	19 Main Street	Alfi	Leach, Eileen	72 Meigs Road	Baxter
Guinness, Amanda	16 Hillside Drive	Cooper	Leach, Sarah	71 West Main Street	Lemon Drop
Haggett, Shannon	10 Thomas Circle	Addison	LeBlanc, Robin	40 Bowman Road	Stella
Halpin, Peter	7 Ice House Court	Kira	LeClair, Lynne	33A Mt. View Lane	Argyle
Hamel, Chris	104 Green Street	Leroy	Leone, Stephen	191 South Maple St	Molly
Hamel, Chris	104 Green Street	MacKenzie	Levinson, Justin	28 Booth Woods	Gigi
Hamel, Chris	104 Green Street	Sam	Longe, Sue	193 Green Street	Emmitt
Harris, Mary	12 North Street	Brandy	LoPinto, Frank	2 Ice House Court	Maxwell
Hawley, Doug	3 Thornwood Lane	Ruby	Loven, Elizabeth	9 Battery Hill	Ike
Hawley, Laurie	120 Panton Road	Oakley	Loven, Elizabeth	9 Battery Hill	Paint
Hebert, Claude	53 New Haven Rd	Chance	Lucia, Steve	21 Thomas Circle	Bella
Hebert, Claude	53 New Haven Rd	Chloe	Ludwigsen, Heather	202 South Maple St	Samson
Hoffman, Amy	164 Green Street	Darla	Ludwigsen, Heather	202 South Maple St	Maya
Hoffman, Candace	191 Green Street	Honey	Luther, Jean	14 Thomas Circle	Maude
Howard, Spencer	33 Booth Woods	Lucy	MacIntyre, Bruce	47 Main Street	Daisy
Huckabay, Lucie	78 South Water St	Sam	MacIntyre, Megan	47 Main Street	Bocephus
Huckabay, Lucie	78 South Water St	Willy	Mapel, Carol	119 Main Street	Moe
Huestis, Jessie	56 North Street	Zeus	Mapel, Carol	119 Main Street	Buster
Huestis, Jessie	56 North Street	Drake	Mardin, April	71 Monkton Road	Ruby
Hunt, Robert	13 White Street	Biscuit	Mardin, April	71 Monkton Road	Max
Hunt, Robert	13 White Street	Bailey	Mardin, Derrick	71 Monkton Road	Oscar
Huppuch, Anna L	188 Green Street	David	Martel, Kathy	103 Main Street	Squirt
Jackman, Myrle	36 Bowman Road	Cooper	Mashak, Rebecca	14 Mountain View Ln	Biscuit
Jackson-Donnelly	8 Green Meadow A	Sophie	Mashak, Rebecca	14 Mountain View Ln	Rusty
Jarvis, Sandy	283 Main Street	Macey	Massimo, Maurice	4 Booska Court	Ele
Jerome, Chris	13 Second Street	Remmy	Mayo, Carla	29 East Street	Woodrow
Jerome, Chris	13 Second Street	Max	McConnell, Amy	17 Maple Manor	Shiloh
Jewell, Laurel	12 Hillside Drive	Angel	McDuffee, Peter	10 School Street	Bella
Jewett, Tammy	20 Thomas Circle	Scooby	McGrath, Peggy	8 Crescent Drive	Cooper
Jock, Danielle	297 Main Street	Brandy	McLean, Holly	20 Union Street	Paco
Jock, Danielle	297 Main Street	Kahula	McNeill, Jamie	49 South Maple St	Maggie
Johnson, Bonnie	20 East Street	Katie	Meador, Paulette	33 Booth Woods	Remington
Jonas, Frederick	5 Ice House Court	Scruffy	Meador, Paulette	33 Booth Woods	Jake
Jones, Cathy	24 Bowman Road	Elly	Meador, Paulette	33 Booth Woods	Maggie
Jordon, Brooke	14 White Street	Moose	Meador, Paulette	33 Booth Woods	Preston
Karki, Jessa	44 Bowman Road	Misty	Meador, Paulette	33 Booth Woods	Tucker
Kilburn, Paula	9 Meadow Lane	Oskar	Messinger, Ann	3 Ice House Court	Bailey
Killon, Bill	7 East Street	Delilah	Messinger, Ann	3 Ice House Court	Drake
Kingsley, Jason	55 Booth Woods	Pepper	Miner, Susan	13 Maple Manor	Lapa
Kingsley, Jason	55 Booth Woods	Jordi	Mitchell, Betsy	24 West Street	Sadie
Kittredge, Seth	28 Thomas Circle	Drake	Morey, Jessica	21 Meadow Lane	Oden
Klopfenstein, Joe	34 Main Street	Callie	Mullen, Jason	3 Hopkins Road	Moby
Knapp, Barbara	49 Booth Woods	Bugsy	Murat, Julianne	104 South Water St	Remy
Koenig, Mark	58 South Water St	Cruze	Murphy, Laurie	20 First Street	Georgia
LaBerge, Susan	19 Booth Woods	Candy	Newton, Brent	70 Meigs Road	Ciele
LaBerge, Susan	19 Booth Woods	Little Gy	Newton, Brent	70 Meigs Road	Timmy
LaBerge, Susan	19 Booth Woods	Libby	Newton, Brent	70 Meigs Road	Chloe
LaBerge, Susan	19 Booth Woods	Molly	Newton, Brent	70 Meigs Road	Prada
LaBerge, Susan	19 Booth Woods	Me Too	Newton, Brent	70 Meigs Road	Armani
LaBerge, Susan	19 Booth Woods	Teddy	Newton, Brent	70 Meigs Road	Cocoa

Nill, Eddie	19 East Street	Panzer	Safford, Michael	21 Booth Woods	Sienna
Nill, Rene	19 East Street	Washu	Saltus, Jayne	16 Mtn View Lane	Sasha
Nill, Rene	19 East Street	Muyo	Samaritoni, Alice	126 Green Street	Lil' Lady
Nill, Rene	19 East Street	Ryoko	Schoonmaker, Jaclyn	24 Thomas Circle	Teedo
Nimblett, Nathan	54 North Street	Sophie	Schoonmaker, William	24 Thomas Circle	Duncan
Nimblett, Nathan	54 North Street	Titan	Schoonmaker, William	24 Thomas Circle	Logan
Nimblett, Renee	54 North Street	Sarge	Scott, Bonnie	80 Main Street	Klem
Nolan, Jennifer	94 Main St Apt A	Quigley	Scott, Dianne	184 South Maple St	Gunther
Northrop, Judy	3 Adele Drive	Scooter	Scribner, Leslie	21 Union Street	Liza
Norton, Tom	2 Maple Manor	Cheyenne	Sestokas, Melanie	51 No Main Street	Laverne
Norton, Jr., Spence	4 Crescent Drive	Champ	Sestokas, Melanie	51 No Main Street	Shirley
O'Boyle-Palmer, Kim	42 East Street	Bode	Shugart, Jason	11 Bowman Rd	Cohen
Olson, June	50 Armory Lane	Missy	Simons, Heather	35 School Street	Jeb
Ouellette, Marcia	29 New Haven Rd	Brutus	Skeldon, Julia	13 Meadow Lane	Cookie
Ouellette, Randall	29 New Haven Rd	Bella	Sleeper, Jeannette	125 Green Street	Duncan
Palin, Mary	3 Meadow Lane	Cooper	Smith-Tucker, Diane	5 Elm Street	Grace
Palin, Mary	3 Meadow Lane	Droopy	Spencer, Ann Marie	2 Ice House Court	General
Paquin, Adam	40 Booth Woods	Tupper	Stever, Beth	12 Crosby Court	Ollie
Paradis, Mark	70 Green Street	Smokey	Stever, Beth	12 Crosby Court	Rudy
Paradis, Mark	70 Green Street	Copper	Stillwell, Rachel	26 School Street	Fox
Patnode, Angela	48 MacDonough Dr	Sadie	Stillwell, Rachel	26 School Street	Landon
Patnode, Angela	48 MacDonough Dr	Bentley	Stinchfield, Chris	25 Thomas Circle	Haley
Peddie, Don	5 Meadowbrook Rd	Nellie	Stone, Michael	24 Monkton Road	Princess
Penders, Louise	3 Meadow Lane	Lucky	Strong, Stephanie	90 Comfort Hill	Cooper
Perron, Joanne	50 Armory Lane #30	Pedro	Strong, Steve	25 Meadow Lane	Bo
Perry, Lynne	4 Meadowbrook Rd	Jake	Stroup, John	111 Main Street	Gus
Perry, Renny	4 Meadowbrook Rd	Addison	Swenor, Helen	97 Green Street	Lucy
Peryea, Billie-Jo	7 Third Street	Puddin	Taylor, Gary	31 No Main Street	Otis
Poquette, Linette	90 Comfort Hill	Carly	Tembreull, Tracy	196 South Maple St	Ginny
Poquette, Linette	90 Comfort Hill	Tobias	Terry, Jeffrey	29 Monkton Road	Sage
Poquette, Linette	90 Comfort Hill	Beatris	Therrien, Nicole	21 Sunset Drive	Mossy
Poquette, Linette	90 Comfort Hill	Legend	Therrien, Sharon	21 Sunset Drive	Rambo
Prime, Patty	25 Victory Street	Emma	Therrien, Susan	4 High Street	Jake
Quigley, Karen	10 Sunset Drive	Henry	Therrien, Susan	4 High Street	Jeter
Quigley, Karen	10 Sunset Drive	Simon	Thomas, Cheryl	34 West Street	Lucky
Quigley, Karen	10 Sunset Drive	Roxi	Tisbert, Brianne	261 Main Street	Willow
Quigley, Karen	10 Sunset Drive	Spencer	Torrey, Caitlin	34 South Maple St	Jax
Quigley, Karen	10 Sunset Drive	Victoria	Troy-Vowell, Mia	23 Mountain View Ln	Daisy
Quinn, Chris	74 School Street	Mazzy	Troy-Vowell, Mia	23 Mountain View Ln	Axel
Ratkovits, Melissa	22 Sunset Drive	Spike	Troy-Vowell, Mia	23 Mountain View Ln	Dixie
Ratkovits, Melissa	22 Sunset Drive	Goose	Troy-Vowell, Whitney	23 Mountain View Ln	Olive
Ratkovits, Steven	22 Sunset Drive	Boston	Troy-Vowell, Whitney	23 Mountain View Ln	Baxter
Rheal, Rhonda	297 Main Street	Candy	Tucker, Darrell	55 Main Street	Emma
Reck, Sandy	11 Maple Manor	Scout	Tucker, Darrell	55 Main Street	Duke
Reed, Stacey	58 North Street	Samantha	Tucker, Darrell	55 Main Street	Gretta
Reynolds, Karen	17 West Main Street	Leo	Tucker, Darrell	55 Main Street	Elvis
Reynolds, Karen	17 West Main Street	Lyla	Wagner, Mary	14 Prospect St	Max
Rivait, Susan	5 Union Street	Duke	Wagner, Robert	6 Hillside Drive	Ranger
Rivers, Sara	8 King Street	Molly	Walsh, Bill	82 Main Street	Ethan
Rivers, Summer	206 Main St Apt 17	Mannie	Walsh, Bill	82 Main Street	Billy
Robertson, Rachael	Bowman Road	Asa	Weeks, Earl	94 Main St Apt D	Fang
Ross, Kim	17 Second Street	Sophie	Whalon, Nancy	4 Meadow Lane	Paws
Roussin, Tiffany	38 MacDonough Dr	Lucian	Wilkinson, Laura	12 King Street	Django
Rule, Clara	10 Walker Ave #2	Lucy	Winslow, Kira	85 South Water St	Willa
Russell, Elaine	15 Courtney Drive	Logan	Wolcott, Melinda	15 Second Street	Josie
Russell, Jason	28 Bowman Road	Beckett	Wright, Mary	30 First Street	Bella
Russett, Kimberlee	25 Booth Woods	Higgins	Wyhowanec, Betty	32 West Main Street	Mac
Sabourin, Dan	49 School Street	Brady	Wyman, Matthew	3 Sunset Drive	Oscar

CITY PAYROLL ACCOUNT
January 1, 2013 through December 31, 2013

<u>EMPLOYEE</u>	<u>DEPARTMENT</u>	<u>WAGES</u>
Adreon, Ryan	Fire Department	\$67.67
Barrows, Carrie	Administration	\$405.00
Beamish, Austin	Sam Fishman Memorial Pool	\$1,474.88
Bean, Brice	Public Works Department - Temporary	\$344.00
Bearor, Christopher	Public Works Department	\$44,392.22
Bechtold, Jennifer	Sam Fishman Memorial Pool	\$2,637.50
Benoit, Dustin	Public Works Department - Temporary	\$206.40
Benton, William	Administration	\$1,200.00
Bertrand, Lowell	Administration	\$375.00
Birchmore, Jared	Sam Fishman Memorial Pool	\$1,182.75
Booska, Matthew	Fire Department	\$284.08
Bosworth, Keegan	Sam Fishman Memorial Pool	\$1,087.75
Bourgeois, Sandra	Administration	\$47.30
Breur, James	Fire Department	\$597.00
Broughton, Henry	Administration	\$150.00
Broughton, Lucille	Administration	\$86.00
Brown, William	Fire Department	\$219.00
Burbo, Joseph	Dog Warden	\$150.00
Burbo, Robert	Fire Department	\$113.50
Cannon, Nathaniel	Public Works Department - Temporary	\$262.30
Casey, Liam	Fire Department	\$62.58
Castillo, Bradley	Sam Fishman Memorial Pool	\$5,982.00
Castillo, Christopher	Sam Fishman Memorial Pool	\$1,185.13
Champine, Leslie	Fire Department/Public Works Department - Temporary	\$549.24
Charbonneau, Kevin	Fire Department	\$1,173.00
Collette, Michael	Fire Department	\$391.00
Combs, Shawn	Fire Department	\$48.08
Comeau, Clara	Administration	\$775.00
Conwright, Andrea	Fire Department	\$347.67
Cook, Joshua	Sam Fishman Memorial Pool	\$1,968.88
Cook, Timothy	Administration	\$345.00
Crowley, Matthew	Public Works Department /Fire Department	\$32,640.00
Crowley, Patrick	Public Works Department /Fire Department	\$51,875.59
Currier, Daniel	Public Works Department	\$1,926.00
Currier, Trevor	Public Works Department - Temporary	\$344.00
Daniels, Michael	Fire Department/Administration	\$1,299.00
Delorme, Jeremiah	Public Works Department - Temporary	\$344.00
Delorme, Morgan	Public Works Department - Temporary	\$344.00
Devine, Joan	Administration	\$52,556.83
DiBiase, David	Fire Department	\$419.00
Dion, Christopher	Fire Department/Public Works Department - Temporary	\$936.00
Dion-Johnson, Caleb	Public Works Department - Temporary	\$344.00
Dobson, Kelsey	Sam Fishman Memorial Pool	\$847.88
Donnelly, Justin	Fire Department	\$77.50
Donnelly, Lynn	Administration	\$325.00
Duffy, Rebecca	Administration	\$330.00

CITY PAYROLL ACCOUNT
January 1, 2013 through December 31, 2013

Dugan, John	Fire Department	\$507.00
Dugan, Paloma	Sam Fishman Memorial Pool	\$161.00
Fairbanks, Jori	Police Department	\$20,937.70
Farrell, Jason	Administration	\$885.00
Fortune, Jeffrey	Fire Department	\$207.00
Fraleigh, Matthew	Fire Department	\$1,109.00
Fraser, Brian	Fire Department	\$889.00
Garon, Peter	Administration	\$690.00
Gebo, Christopher	Fire Department	\$636.00
Goodrich, Kyle	Police Department	\$744.00
Grant, Jordan	Public Works Department	\$7,425.00
Greenslet, Patrick	Police Department	\$55,387.91
Haas, Jennifer	Sam Fishman Memorial Pool	\$150.00
Haggett, Shannon	Administration	\$450.00
Hall, Donald	Fire Department	\$433.17
Hawley, Melvin	Administration	\$83,004.21
Huestis, Brendon	Public Works Department - Temporary	\$344.00
Johnson, Charles	Sam Fishman Memorial Pool	\$1,066.88
Johnson, Rebecca	Sam Fishman Memorial Pool	\$2,481.29
Karki, Sandy	Fire Department	\$1,036.00
Kingsley, Jennifer	Sam Fishman Memorial Pool	\$2,806.47
Kittredge, Morgan	Administration	\$435.00
Klopfenstein, Joseph	Administration	\$775.00
LaFleche, Rejean Jr.	Police Department	\$20,988.26
Lanning, William	Fire Department	\$203.00
Larrow, James	Public Works Department/Fire Department	\$58,963.34
Litch, Joshua	Public Works Department - Temporary	\$344.00
Lorraine, Dylan	Public Works Department - Temporary	\$344.00
Lumbra, Cory	Fire Department	\$837.00
Lumbra, Reid	Fire Department	\$999.00
Mayer, Katrina	Sam Fishman Memorial Pool	\$266.00
McDurfee, Peter	Fire Department	\$583.00
McGuire, Alexandria	Administration	\$695.00
McKirryher, Christopher	Fire Department	\$415.00
Merkel, George	Police Department	\$59,612.56
Mogerley, Neil	Police Department	\$28,364.03
Morris, Robert	Administration	\$75.00
Mullin, Silas	Sam Fishman Memorial Pool	\$1,315.75
Newton, Brent	Police Department	\$65,375.55
Nill, Edward	Administration	\$150.00
O'Connor, Grady	Public Works Department - Temporary	\$657.00
O'Neill, Adam	Police Department	\$46,268.08
Ouellette, Jason	Police Department	\$52,427.64
Ouellette, Randall	Administration	\$775.00
Palmer, Matteo	Sam Fishman Memorial Pool	\$1,244.51
Paquin, Erin	Fire Department	\$161.00
Paquin, Ryan	Public Works Department - Temporary	\$344.00

CITY PAYROLL ACCOUNT
January 1, 2013 through December 31, 2013

Parker, Devin	Public Works Department - Temporary	\$344.00
Peabody, George	Administration	\$420.00
Perry, Renny	Administration	\$750.00
Phillips, Will	Public Works Department - Temporary	\$344.00
Pierce, Tyler	Fire Department	\$99.00
Poquette, William	Administration	\$200.00
Porter, Tawnee	Fire Department	\$159.00
Quigley, Karen	Administration	\$200.00
Rakowski, Brent	Administration	\$450.00
Raphael, Stacy	Administration	\$275.00
Rapoport, Steven	Administration	\$300.00
Roberts, Devan	Fire Department	\$37.50
Russin, Jason	Public Works Department - Temporary	\$344.00
Safford III, Michael	Public Works Department - Temporary	\$344.00
Sawyer, Jesse	Public Works Department - Temporary	\$344.00
Sheehan, Ryan	Fire Department	\$99.00
Stearns, Allyson	Sam Fishman Memorial Pool	\$2,451.00
Stinchfield, Christina	Sam Fishman Memorial Pool	\$4,228.92
Stinchfield, Luke	Sam Fishman Memorial Pool	\$1,520.00
Stone, Jeffrey	Public Works Department - Temporary	\$116.00
Sullivan, Joseph	Sewer Department	\$44,749.02
Swinton, Carolyn	Administration	\$1,684.62
Tierney, Dustin	Public Works Department - Temporary	\$344.00
Tierney, Henry Jr.	Fire Department	\$628.00
Todd, Linda	Administration	\$172.00
Turpin, Sheila	Fire Department	\$1,417.00
Wager, William	Police Department	\$12,506.80
Wagner, Mary	Administration	\$38.70
Williams, Martin Jr.	Sewer Department	\$55,500.12
Winslow, Michael	Administration	\$435.00
Worley, Robert	Police Department	\$6,684.80
Wright, Melissa	Administration	\$32,837.35
TOTAL		<u>\$906,709.91</u>

VERGENNES CITIZEN MANUAL

(PULL THIS OUT OF YOUR ANNUAL REPORT)

Its purpose is to provide information which will make it easier for you to receive services from the Vergennes city government and to make living in Vergennes easier and simpler for its citizens. Visit our website for more information: www.vergennes.org

— CITY COUNCIL —

A Mayor and six Aldermen comprise what is called the City Council. Members are elected for respective two-year staggered terms. If you have City policy issues, such as budget and spending, taxes, parking, governmental operations as it relates to overall policies that control the operations of City departments, you should talk to the Mayor or City Council members.

William D Benton, Mayor
Randall Ouellette, Senior Alderman
Aldermen

Renny Perry*

Lowell Bertrand

Clara Comeau*

Joseph Klopfenstein

Lynn Donnelly*

*Term ends March 4, 2014

Meetings: Monthly on the 2nd and 4th Tuesday at 6 p.m. unless otherwise posted. Meetings are at the Vergennes Fire Station. Minutes of actions and discussions of the City Council are available at the City Clerk's office at City Hall and on the City's website: www.vergennes.org

— CITY MANAGER —

The City Manager is responsible for the overall operation of all City departments and implementation of the policies and regulations established by the City Council. (Schools, Library, Water District, and Emergency Medical Service by the Vergennes Area Rescue Squad are not departments of the City.)

Mel Hawley, City Manager
Phone: 877-3637 e-mail: mhawley@vergennes.org
Office Hours: 8:00 a.m. to 4:30 p.m., Monday - Friday
Mailing Address: P.O. Box 35, Vergennes, VT 05491
Address: City Hall, 120 Main Street, Vergennes, VT

SERVICES AVAILABLE

- All matters concerning operation and delivery of services by City departments (yes, even complaints).
- Assistance with issues which may involve City government.
- General information regarding City government and the Vergennes community.
- Matters which may involve the action of the City Council (the Mayor is a contact also).
- Matters involving the buildings and facilities of the City including parks, streets and sidewalks.

HOW DO I GET THE SERVICE?

- You can contact the City Manager by calling, e-mailing, writing, or stopping in at City Hall. The City Manager makes "house calls" for those matters needing on-site attention.

OTHER INFORMATION

- The City is a member of the Addison County Regional Planning Commission, the Addison County Solid Waste Management District, and the Addison County Economic Development Corporation. If you want to know what is happening at these organizations or would like an issue brought to their attention, please contact the City Manager.

— CITY CLERK/TREASURER —

The City Clerk/Treasurer is responsible for the City's records and the handling of City funds.

Joan Devine, City Clerk/Treasurer
Phone: 877-2841 e-mail: clerk@vergennes.org
Office Hours: 8:00 a.m. to 4:30 p.m., Monday - Friday
Mailing Address: P.O. Box 35, Vergennes, VT 05491
Address: City Hall, 120 Main Street, Vergennes, VT

SERVICES AVAILABLE

- DOG AND/OR WOLF-HYBRID LICENSES
- CIVIL MARRIAGE LICENSES
- VITAL RECORDS
- MOTOR VEHICLE REGISTRATION RENEWALS
- VOTER CHECKLIST APPLICATIONS
- ELECTIONS
- GREEN MOUNTAIN PASSPORTS
- FISH & WILDLIFE LICENSES
- PROPERTY TAX PAYMENTS
- SEWER UTILITY PAYMENTS
- LAND RECORDS
- NOTARY

HOW TO GET THE SERVICE?

- **Dog and/or Wolf Hybrid Licenses** State law requires this license by April 1st of each year. A valid rabies certificate is required as well as a spayed/neutered certificate (if applicable). Fees are currently \$8 for altered pets and \$12 for non-altered pets. A fifty percent penalty is charged on late registrations.
- **Marriage** At least one person must be a resident of the City or both must be from out of state. Blood tests are not needed. License fee is \$45; there is no waiting period to use the license.
- **Vital Records** Certified copies of birth, death, and marriage records on file are available for \$10. Marriage records date back to the late 1700s and birth and death records date back to 1856. Genealogy searchers are welcome.
- **Motor Vehicle Registration Renewals** Bring your renewal notice and a check written to the Department of Motor Vehicles. There is a separate \$3 fee paid to the City for this service; cash or check. You can renew registrations for cars, trucks, boats, trailers, snowmobiles, etc.
- **Voter Checklist Application** You must be a resident and at least 18 years of age to become a registered voter. The Vermont Freeman's Oath is taken by those who have never taken it. Once your name is on the checklist your name will not be removed unless you are no longer a resident. You do not need to apply every year.
- **Elections** Voting in General, Primary and local elections take place at the Vergennes Fire Station located at 50 Green Street. Polling hours are 9 a.m. until 7 p.m. Absentee ballots are available twenty days prior to each election by calling the City Clerk's office.
- **Green Mountain Passports** Green Mountain Passports are available to residents 62 or over and any Veteran of the uniformed services. There is a one-time \$2 fee; holders are eligible for free admission to state parks and museums as well as reduced prices by private businesses.
- **Fish & Wildlife Licenses** Calendar year and day licenses are available for Vermonters and residents of other states. You must have a license to hunt, regardless of your age; anyone age 15 and older is also required to have a license to fish. Proof of a prior hunting license or a hunter safety card is required for all hunting licenses; archery licenses require the same. Residents age 65 or older can apply to the State for a permanent license for a \$50 fee.
- **Property Tax Payments** One tax bill for the entire fiscal year is mailed in mid-July. Taxpayers can choose to pay the bill in full or pay in four quarterly installments. Quarterly installments are due August 15, November 15, February 15, and May 15. Interest charges are assessed for late payment and an additional 8 percent penalty fee is charged on any balance due after May 15. There is a 15-day grace period from due dates.

- **Sewer Assessment Payments** Quarterly bills are mailed 30 days prior to their due date. Assessments are due August 15, November 15, February 15, and May 15. A number of non-residential units are billed monthly based on water usage. Delinquent accounts are assessed an 8 percent penalty in addition to interest charges.
- **Land Records** Warranty Deeds, Quit Claim Deeds, Mortgage Deeds, Easement Deeds, Liens, etc. relating to property in the City are on file. Copies of such can be obtained for \$1 per page. To record documents in the land records, a filing fee of \$10 per page is charged.

— ZONING ADMINISTRATION —

The Zoning Administrator works with the Planning Commission and Development Review Board (DRB) and is responsible for assisting both boards in the municipal planning and the land development oversight functions of the respective boards. The Zoning Administrator is also responsible for enforcement of zoning regulations and orders of the DRB.

Mel Hawley, Zoning Administrator
 Phone: 877-3637 e-mail: mhawley@vergenne.org
 Office Hours: 8:00 a.m. to 4:30 p.m., Monday - Friday
 Mailing Address: P.O. Box 35, Vergennes, VT 05491
 Address: City Hall, 120 Main Street, Vergennes, VT

SERVICES AVAILABLE

- Zoning permits
- Reviews applications for variances, conditional uses, site plans and subdivision proposals
- Sets agenda for Development Review Board

HOW DO I GET THE SERVICE?

- You can contact the Zoning Administrator by calling, e-mailing, writing, or stopping in at City Hall.

OTHER INFORMATION

- The Development Review Board meets on the 1st Monday of the month at 7 p.m. at City Hall.
- The Planning Commission meets on the 3rd Monday of the month at 7 p.m. at City Hall.

— POLICE DEPARTMENT —

Responsible for law enforcement and enforcement of motor vehicle laws as well as community service.

George Merkel, Chief of Police
 Phone: 877-2201 **Emergency 911** Office/Voice Mail: 877-1152
 Office Hours (Chief): 8:00 am to 4:30 pm, Monday thru Friday
 Mailing Address: P.O. Box 35, Vergennes, VT 05491
 Address: 8 Main Street, Vergennes, VT
 e-mail: george.merkel@state.vt.us

- Vehicle Identification Number (VIN) checks.
- Night-time business and residential checks.
- Motor vehicle forms and assistance

HOW DO I GET THE SERVICE?

- You can contact the Department or the Chief by calling, writing, or stopping in.

OTHER INFORMATION

- **Winter Parking Ban** From December 1st to March 31st no vehicles are allowed to park on city streets between the hours of 2:00 am and 6:30 am. It is strictly enforced and vehicles will be ticketed and towed. The ban is every morning, not just when a storm is expected or in progress.

— FIRE DEPARTMENT —

Responsible for fire prevention and suppression, rescue including water rescue, Emergency Medical Service (EMS) assistance to the Vergennes Area Rescue Squad. Vergennes is a volunteer fire department.

James Breur, Chief
 Phone: 877-3201 **Emergency 911**
 Mailing Address: P.O. Box 35, Vergennes, VT 05491
 Address: 50 Green Street, Vergennes, VT

OTHER INFORMATION

- EMS is provided by the Vergennes Area Rescue Squad which is a volunteer organization located on Panton Road in Vergennes. Three ambulances service the area. **Emergency 911**

— PUBLIC WORKS DEPARTMENT —

Responsible for streets, sidewalks, parks, storm water drainage and sewer main maintenance. (Note-the Public Works Department is not allowed to work on private sewer service lines.) Also responsible for winter maintenance, such as: street and sidewalk snow plowing.

James Larrow, Public Works Supervisor
Phone: 877-3585
Mailing Address: P.O. Box 35, Vergennes, VT 05491
Address: Canal Street, Vergennes, VT
Email: vpwvt@vergennes.org

— SEWER DEPARTMENT —

Joseph Sullivan, Assistant Plant Operator
Phone: 877-2931
Mailing Address: P.O. Box 35, Vergennes, VT 05491
Address: Canal Street, Vergennes, VT
Email: vergennesww@vergennes.org

OTHER INFORMATION

- **Trash & Recycling** Curbside trash pick-up is done by private haulers with arrangements made between the homeowner and hauler. Recycling is free and provided at the Recycling Center on West Street in Vergennes. Hours of operation: Wednesday, 2 p.m. to 6 p.m. and Saturday, 8 a.m. to noon. Call the Addison County Solid Waste Management District for recycle items and waste disposal information, phone 388-2333. Special wastes go to the transfer station in Middlebury. If you don't want to pay for curbside pick-up, trash can be disposed of next to the Recycling Center beginning at \$3.00 per bag, for up to a 35 gal. bag, depending on weight.

— OTHER COMMUNITY INFORMATION — **SCHOOLS**

Addison Northwest Supervisory Union
Thomas O'Brien, Superintendent
Phone: 877-3332
Address: 48 Green Street, Suite 1, Vergennes
www.anwsu.org

BIXBY MEMORIAL FREE LIBRARY

Jane Spencer, Executive Director
Phone: 877-2211
Address: 258 Main Street, Vergennes
Hours: Monday, 12:30 pm to 8:00 pm Tuesday, 12.30 pm to 5:00 pm
Wednesday, 10:00 am to 5:00 pm Thursday, 10:00 am to 5:00 pm
Friday, 12:30 pm to 5:00 pm Saturday, 10:00 am to 2:00 pm
Story Hour: Thursday, 10:30 am to 11:30 am

Trustees' Meeting: 2nd Wednesday of the month at 7:00 pm (public invited)
www.bixbylibrary.org

VERGENNES PANTON WATER DISTRICT

John Deming, Superintendent
Phone: 877-2440 Address: 7 Canal Street, Vergennes

**STATEMENT OF TAXES LEVIED AND RAISED
JULY 1, 2012 TO JUNE 30, 2013**

Real Estate	\$219,852,354 at 1%	\$	2,198,523.54
Homestead Values	\$125,115,500 at 1%	\$	1,251,155.00
Non-residential Values	\$94,100,795 at 1%	\$	941,007.95

Taxes Levied

City Tax	\$2,198,523.54 at \$ 0.6233	\$	1,370,325.53
School Tax/Homestead Ed	\$1,251,155.00 at \$ 1.2188	\$	1,524,907.61
School Tax/Non-residential Ed	\$939,036.95 at \$ 1.3612	\$	1,278,217.07
Late HS-122 Penalty		\$	276.17
		\$	<u>4,173,726.38</u>

Taxes Raised

Property Taxes Collected by June 30, 2013		\$	4,135,865.98
Held by Delinquent Collector July 1, 2013		\$	37,860.40
		\$	<u>4,173,726.38</u>

ABSTRACT OF THE 2012 GRAND LIST

<u>Category</u>	<u>Entries</u>	<u>Assessed Value</u>
Residential I	719	\$ 148,171,000
Residential II	3	\$ 1,310,700
Mobile Homes - Unlanded	74	\$ 2,569,800
Mobile Homes - Landed	9	\$ 1,043,700
Commercial	74	\$ 27,280,400
Commercial Apts	15	\$ 10,488,000
Industrial Plants	5	\$ 8,787,600
Utilities - Electric	2	\$ 16,413,600
Other	1	\$ 1,229,200
Miscellaneous	<u>34</u>	\$ 3,388,400
Sub Total	936	\$ 220,682,400
Cable - Education Tax Only	1	\$ 185,307
		\$ 220,867,707
Veterans' Exemptions	7	\$ (320,000)
Grandfathered Exemption-VARS	1	\$ (250,000)
Voter Approved Exemption	1	\$ (197,100)
Current Use Exemptions	2	\$ (248,253)
Total Municipal Grand List		\$ 219,852,354

DELINQUENT PROPERTY TAXES
June 30, 2013

2012

Ask, Joseph and Kerry	Confidential *
Barrows, Wayne and Diane	Confidential
Blaise, Donna	Confidential *
Charbonneau, Tina	Confidential *
Cole, Roderick	\$ 223.25 *
Flynn, Timothy and Erica	Confidential
Funk, Janet Trustees	Confidential *
Godspeed, Linda	Confidential
Larrow, Adam and Tonya Larrow	Confidential
McCarthy, James	Confidential **
Micawber, LLC	\$ 1,281.82 **
Monty, Peter	Confidential *
Norton, Julie Ann	Confidential
Peryea, Billie-Jo	Confidential
Poro, Vincent	Confidential *
Richardson, Douglas	Confidential *
Rivait, Susan	Confidential *
Roger, George	Confidential *
Rossier, Susan	Confidential *
Scott, Misty	Confidential *
Sears, Nelson	Confidential *
Sheehan, Debbi	Confidential **
Sinclair, Michael	Confidential *
St. Cyr, Rose, Life Estate	Confidential *
Stephens, John et al	\$ 27.46 *
Strong, Danny	Confidential *
Swenor, Judson Jr.	Confidential
Taylor, Gary and Francine	Confidential
Valley View Apartments	\$ 4,741.55 *
Veterans Affairs, Secretary of	\$ 1,026.63 *
Vincent, Wyatt and Christine	Confidential *
Willow Apartments, LLC	\$ 11,751.24 *
Delinquent Property Taxes - 2012	<u>\$ 37,860.40</u>

* Paid in full since June 30, 2013

** Paid in part since June 30, 2013

Due to potential income sensitivity and corresponding state payment adjustment on a homestead property tax bill the Vermont Department of Taxes has recommended that the publishing of delinquent property taxes not disclose information that shows the net tax amount for a specific owner and thereby protects the confidentiality of the information concerning a property owners who receives a state payment adjustment.

DELINQUENT SEWER ASSESSMENTS

June 30, 2013

253 Main Street, LLC	\$	233.68	*
Addison County Community Trust	\$	25.31	*
Ambrose, Heidi and Richard Ambrose	\$	497.46	*
Arenstein, Robert	\$	595.90	*
Barrows, Wayne and Diane	\$	196.87	
Bassett, Justin and Heidi Rumble	\$	79.86	
Bertrand, Brenda, Estate of	\$	97.12	*
Bodette, Kelly	\$	417.30	
Botala, Scott Sr. and Jacqueline	\$	473.73	
Boyce, Kevin and Kimm Lathrop	\$	8.59	*
Brownell, Jonathon and Cheryl	\$	97.12	*
Bryant, Stephen and Jamie	\$	97.12	
Burnett, Richard and Cynthia	\$	764.84	*
Cargilio, Christopher and Bobbie Jo Lowell	\$	294.60	*
Casey, Timothy and Melissa	\$	108.39	*
Chaput, Victor and Melanie	\$	943.94	
Charbonneau, Tina	\$	97.12	*
Cook, Timothy and Kate Donovan	\$	405.91	**
Cousino, Olivia	\$	87.78	*
Danyow, Penny	\$	626.07	
Deyette, Robert and Francie	\$	187.69	
Duggento, Andrew and Nina	\$	97.12	
Federal National Mortgage	\$	211.87	*
Fountain-Provost, Linda and Thomas	\$	726.20	*
Funk, Janet, Trustee	\$	8.43	*
Gebo, Angela	\$	105.80	**
Gillotti, Roy and Joseph Gillotti	\$	97.12	*
Glynn, Paul and Valerie	\$	864.94	
Guyette, Ronda	\$	28.73	*
Hamel, Christopher	\$	216.51	
Hawkins, Kenneth and Rachel	\$	742.88	
Hebert, Maurice and Jane	\$	312.90	**
Holmes, Gerrit and Laura Huskinson	\$	207.01	*
Jewell, Howard and Laura	\$	97.12	
Kilburn, Shawn and Rebecca	\$	98.54	**
LaBerge, Claude and Bernadette	\$	8.43	*
LaMothe, Scott and Ann-Marie Vannucci	\$	8.43	*
Leavitt, John and Erin Sultaire	\$	97.12	*
Lorrain, Renee	\$	9.62	*
Marshall, Tina and Christopher Marshall	\$	402.93	*
McDurfee, Donna	\$	8.43	*

Messinger, Anne	\$	97.12	*
Micawber, LLC	\$	42.18	**
Miller, Pam and Amanda Brinkman	\$	948.88	*
Morse, Wendell	\$	864.94	*
Ouellette, Marcia and Randall	\$	402.93	
Paquin, Adam and Tina Morcombe	\$	215.49	
Piper, Nicholas and Koreen	\$	864.94	
Racine, Kevin and Aleta Kiesman	\$	251.77	*
Reck, Christopher and Sandra	\$	2.12	*
Richardson, Douglas	\$	864.94	*
Ringer, Patrick Jr. and Melanie Bryant-Kelsey	\$	111.02	*
Rivait, Susan	\$	297.94	*
Roger, George	\$	402.93	*
Rossier, Susan	\$	97.12	*
Roy, Barbara	\$	385.83	
Sabick, Christopher and Jessica	\$	108.39	*
Saltus, Thomas and Jayne	\$	109.74	*
Schoonmaker, William and Lori	\$	97.12	*
Scribner, Travis and Leslie	\$	97.12	*
Sestokas, James and Melanie	\$	97.12	*
Seymour, Jonnean and Wanda	\$	196.87	
Sheehan, Debbi	\$	196.87	
St. Cyr Life Estate, Rose	\$	9.62	*
Stillwell, Rachel	\$	104.33	*
Stinchfield, Christopher and Felicia	\$	638.92	
Swenor, Judson Jr.	\$	513.18	
Taylor, Gary and Francine	\$	864.94	
Tetreault, John and Deanna	\$	864.94	
Tierney, Angela	\$	306.07	**
Tierney, Henry Jr.	\$	297.94	
Troy, Peter and Mia Vowell	\$	626.07	
Tucker, Darrell and Vicky	\$	2,484.04	**
Veterans Affairs, Secretary of	\$	202.35	*
Von Trapp, Christopher	\$	388.50	*
Wales, Ramon and Sarah Stearns	\$	164.39	*
Walsh, William and Susan	\$	90.25	*
Willow Apartments, LLC	\$	3,578.35	*
Wyman, Matthew and Jennifer	\$	297.94	
Total	\$	28,638.06	

* Paid in full since June 30, 2013

** Paid in part since June 30, 2013

Amount owed includes penalty and accrued interest.

CITY OF VERGENNES, VERMONT
 AUDIT REPORT AND FINANCIAL STATEMENTS
 JUNE 30, 2013
 TABLE OF CONTENTS

		<u>Page #</u>
INDEPENDENT AUDITOR’S REPORT		1 - 3
FUND FINANCIAL STATEMENTS		
Balance Sheet – Governmental Funds	Exhibit A	4
Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds	Exhibit B	5
Statement of Revenues, Expenditures and Changes in Fund Balance – Compared to Budget - General Fund	Exhibit C	6
NOTES TO FINANCIAL STATEMENTS		7 - 18
SUPPLEMENTARY SCHEDULES		
Schedule of Revenues, Expenditures and Changes in Fund Balance – Compared to Budget – General Fund	Schedule 1	19 - 23
Combining Balance Sheet – Other Governmental Funds	Schedule 2	24 - 26
Combining Schedule of Revenues, Expenditures and Changes in Fund Balances – Other Governmental Funds	Schedule 3	27 – 29
INTERNAL CONTROL AND COMPLIANCE REPORT		
Independent Auditor’s Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards		30 - 31

FOTHERGILL SEGALE & VALLEY

Certified Public Accountants



John E. (Jeff) Fothergill, CPA
Michael L. Segale, CPA
Sheila R. Valley, CPA
Teresa H. Kajenski, CPA
Donald J. Murray, CPA

INDEPENDENT AUDITOR'S REPORT

To the City Council
City of Vergennes
Vergennes, Vermont

Report on the Financial Statements

We have audited the accompanying financial statements of each major fund and the aggregate remaining fund information of the City of Vergennes, Vermont as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Governmental Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for Adverse Opinion on Financial Statements as a Whole

Management has not presented government-wide financial statements to display the financial position and changes in financial position of its governmental activities and business-type activities. Accounting principles generally accepted in the United States of America, specifically GASB 34 and GASB 37, require the presentation of government-wide financial statements. The amounts that would be reported in government-wide financial statements resulting from transactions for the City's governmental activities and business-type activities are not reasonably determinable.

Management has chosen not to follow GASB 54 "Fund Balance Reporting and Governmental Fund Type Definition" which is used to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund type definition. GASB 54 establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of the resources reported in governmental funds.

The City treats the Sewer Fund as a Special Revenue Fund rather than as an Enterprise Fund. Accounting principles generally accepted in the United States of America require funds financed with user charges to be treated as Enterprise Funds. This principle requires accounting similar to commercial enterprises, such as capitalization and depreciation of capital assets. Accordingly, the accompanying financial statements are not intended to present financial positions and results of operations of the Sewer Fund in conformity with accounting principles generally accepted in the United States of America.

Adverse Opinion

In our opinion, because of the significance of the matters discussed in the "Basis for Adverse Opinion on Financial Statements as a Whole" paragraph, the financial statements referred to above do not present fairly the financial position of the City of Vergennes, Vermont, or the changes in financial position or the budget comparison for the General Fund for the year then ended.

Other-Matters

Required Supplementary Information

Management has not presented the Management's Discussion and Analysis that the Governmental Accounting Standards Board has determined is required to supplement, although not required to be a part of, basic financial statements.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the financial statements.

The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. Because of the matters discussed above, we are not expressing an opinion on the supplementary schedules.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 12, 2013 on our consideration of the City's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

Respectfully submitted,



FOTHERGILL SEGALE & VALLEY, CPAs
Montpelier, Vermont
Vermont Public Accountancy License #110

November 12, 2013

CITY OF VERGENNES, VERMONT
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2013

EXHIBIT A

	Major Funds							Total Governmental Funds
	General Fund	Sewer Fund	Watershed Recreation Reserve Fund	Water Tower Fund	Community Development Fund	Ray E. Davison Fund	Other Governmental Funds	
ASSETS								
Cash and investments	\$ 267,210	\$ 0	\$ 353,823	\$ 80,986	\$ 0	\$ 193,852	\$ 464,597	\$ 1,360,468
Receivables								
Property taxes	54,930	0	0	0	0	0	0	54,930
Grant receivable	26,289	0	0	0	0	0	0	26,289
Sewer	0	53,581	0	0	0	0	0	53,581
Other	9,570	4,346	0	0	0	0	1,824	15,740
Note receivable	0	0	0	50,166	0	0	0	50,166
Due from other funds	0	62,643	0	0	47,517	0	63,232	173,392
Prepaid expense	46,750	0	0	0	0	0	0	46,750
Community development loans, net	0	0	0	0	126,810	0	0	126,810
Total assets	<u>\$ 404,749</u>	<u>\$ 120,570</u>	<u>\$ 353,823</u>	<u>\$ 131,152</u>	<u>\$ 174,327</u>	<u>\$ 193,852</u>	<u>\$ 529,653</u>	<u>\$ 1,908,126</u>
LIABILITIES AND FUND BALANCES								
LIABILITIES								
Accounts payable	\$ 9,910	\$ 9,166	\$ 0	\$ 44,032	\$ 0	\$ 0	\$ 35,002	\$ 98,110
Due to other funds	167,580	0	0	0	0	0	5,812	173,392
Deferred revenue								
Taxes	40,111	0	0	0	0	0	0	40,111
Swimming pool	0	0	0	0	0	0	20,834	20,834
Community development	0	0	0	0	126,810	0	0	126,810
Note receivable	0	0	0	50,166	0	0	0	50,166
Total liabilities	<u>217,601</u>	<u>9,166</u>	<u>0</u>	<u>94,198</u>	<u>126,810</u>	<u>0</u>	<u>61,648</u>	<u>509,423</u>
FUND BALANCES								
Reserved for fiscal year 2014	135,000	0	0	0	0	0	0	135,000
Reserved for Special Revenue Funds	0	111,404	353,823	36,954	47,517	0	213,984	763,682
Reserved for Permanent Fund	0	0	0	0	0	193,852	0	193,852
Reserved for Capital Project Funds	0	0	0	0	0	0	254,021	254,021
Unreserved	52,148	0	0	0	0	0	0	52,148
Total fund balances	<u>187,148</u>	<u>111,404</u>	<u>353,823</u>	<u>36,954</u>	<u>47,517</u>	<u>193,852</u>	<u>468,005</u>	<u>1,398,703</u>
Total liabilities and fund balances	<u>\$ 404,749</u>	<u>\$ 120,570</u>	<u>\$ 353,823</u>	<u>\$ 131,152</u>	<u>\$ 174,327</u>	<u>\$ 193,852</u>	<u>\$ 529,653</u>	<u>\$ 1,908,126</u>

CITY OF VERGENNES, VERMONT
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2013

EXHIBIT B

	Major Funds							Total Governmental Funds
	General	Sewer Fund	Watershed Recreation Reserve Fund	Water Tower Fund	Community Development Fund	Ray E. Davison Fund	Other Governmental Funds	
REVENUES								
Property taxes	\$ 1,363,621	0	0	0	0	0	0	\$ 1,363,621
Licenses, fees and permits	10,128	0	0	106,211	0	0	76,241	192,580
Intergovernmental	262,958	0	0	0	4,092	0	7,989	275,039
Charges for services	21,012	588,216	0	0	0	0	101,990	711,218
Fines and forfeits	89,756	7,627	0	0	0	0	0	97,383
Investment income (loss)	14,141	0	3,822	0	0	(29,896)	(1,563)	(13,496)
Miscellaneous	8,648	5,236	0	0	13,451	0	111	27,446
Total revenues	<u>1,770,264</u>	<u>601,079</u>	<u>3,822</u>	<u>106,211</u>	<u>17,543</u>	<u>(29,896)</u>	<u>184,768</u>	<u>2,653,791</u>
EXPENDITURES								
Current Expenditures								
General government	402,226	0	0	0	0	0	125	402,351
Public safety	597,318	0	0	0	0	0	85,392	682,710
Public works	572,339	0	0	0	0	0	0	572,339
Culture and recreation	0	0	0	19,000	0	0	68,489	87,489
Community development	0	0	0	0	4,092	0	0	4,092
Community services	51,834	0	0	0	0	0	0	51,834
Wastewater	0	303,108	0	0	0	0	8,154	311,262
Recycling	0	0	0	0	0	0	51,251	51,251
Debt Service								
Principal	37,193	123,403	0	0	0	0	15,000	175,596
Interest	2,611	0	0	0	0	0	14,367	16,978
Capital outlay	157,245	0	0	91,649	0	0	58,451	307,345
Total expenditures	<u>1,820,766</u>	<u>426,511</u>	<u>0</u>	<u>110,649</u>	<u>4,092</u>	<u>0</u>	<u>301,229</u>	<u>2,663,247</u>
EXCESS REVENUES (EXPENDITURES)	<u>(50,502)</u>	<u>174,568</u>	<u>3,822</u>	<u>(4,438)</u>	<u>13,451</u>	<u>(29,896)</u>	<u>(116,461)</u>	<u>(9,456)</u>
OTHER FINANCING SOURCES (USES)								
Proceeds of equipment loan	96,375	0	0	0	0	0	0	96,375
Transfers in	70,000	0	0	0	0	0	171,610	241,610
Transfers out	(73,110)	(162,500)	0	0	0	0	(6,000)	(241,610)
Total other financing sources (uses)	<u>93,265</u>	<u>(162,500)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>165,610</u>	<u>96,375</u>
NET CHANGE IN FUND BALANCES	42,763	12,068	3,822	(4,438)	13,451	(29,896)	49,149	86,919
FUND BALANCES - July 1, 2012	144,385	99,336	350,001	41,392	34,066	223,748	418,856	1,311,784
FUND BALANCES - June 30, 2013	<u>\$ 187,148</u>	<u>\$ 111,404</u>	<u>\$ 353,823</u>	<u>\$ 36,954</u>	<u>\$ 47,517</u>	<u>\$ 193,852</u>	<u>\$ 468,005</u>	<u>\$ 1,398,703</u>

CITY OF VERGENNES, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE - COMPARED TO BUDGET
GENERAL FUND
YEAR ENDED JUNE 30, 2013

EXHIBIT C

	<u>Original and final Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
REVENUES			
Property taxes	\$ 1,371,099	\$ 1,363,621	\$ (7,478)
Licenses and permits	9,425	10,128	703
Intergovernmental	128,000	262,958	134,958
Charges for services	17,500	21,012	3,512
Fines and forfeits	60,000	89,756	29,756
Investment income	20,000	14,141	(5,859)
Miscellaneous	3,435	8,648	5,213
Total revenues	<u>1,609,459</u>	<u>1,770,264</u>	<u>160,805</u>
EXPENDITURES			
Current Expenditures			
General government	431,593	402,226	29,367
Public safety grants	0	97,469	(97,469)
Public safety	507,472	499,849	7,623
Public works	625,650	572,339	53,311
Community services	51,834	51,834	0
Debt service			
Principal	37,189	37,193	(4)
Interest	2,611	2,611	0
Capital outlay	45,000	157,245	(112,245)
Total expenditures	<u>1,701,349</u>	<u>1,820,766</u>	<u>(119,417)</u>
EXCESS REVENUES (EXPENDITURES)	<u>(91,890)</u>	<u>(50,502)</u>	<u>41,388</u>
OTHER FINANCING SOURCES (USES)			
Proceeds of equipment loan	0	96,375	96,375
Transfer from other funds	70,000	70,000	0
Transfer to other funds	(73,110)	(73,110)	0
Total other financing sources (uses)	<u>(3,110)</u>	<u>93,265</u>	<u>96,375</u>
NET CHANGE IN FUND BALANCE	<u>\$ (95,000)</u>	42,763	<u>\$ 137,763</u>
FUND BALANCE - JULY 1, 2012		<u>144,385</u>	
FUND BALANCE - JUNE 30, 2013		<u>\$ 187,148</u>	

CITY OF VERGENNES, VERMONT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2013

The City of Vergennes, Vermont was founded in 1788. The City of Vergennes operates under a Council-Manager form of government and provides the following services: general government, public safety, wastewater treatment, recycling, public works, culture and recreation and community services.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements are not prepared in accordance with generally accepted accounting principles (GAAP). The Governmental Accounting Standards Board (GASB) is primarily responsible for establishing GAAP for state and local governments through its pronouncements (including Statements and Interpretations).

The City's management has elected to present only the financial statements of the major funds and the aggregate remaining fund information, which is not in conformity with generally accepted accounting principles, specifically GASB 34, GASB 37, GASB 54 and GASB 63. Therefore, government-wide financial statements that include accounting for capital assets, lease payables, notes payable and fund balance categories are not included in the financial statements.

The Governmental Accounting Standards Board (GASB) unanimously approved Statements No. 34 and No. 37, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments*. Certain of the significant changes in the Statement include the following:

- The financial statements would include:

A Management Discussion and Analysis (MD&A) section providing an analysis of the City's overall financial position and results of operations.

Financial statements prepared using full accrual accounting for all of the City's activities.

- A change in the fund financial statements to focus on the major funds.

GASB Statement No. 37 establishes and modifies certain financial statement note disclosure requirements to make the financial statements more useful in the context of GASB Statement No. 34 reporting model. The Statement had an impact on the presentation of the notes to the financial statements, but no impact on net assets.

The City did not implement GASB Statement No. 54 "Fund Balance Reporting and Governmental Definitions". This Statement provides more clearly defined fund balance categories to make the nature and extent of the constraints placed on a government's fund balance more transparent.

CITY OF VERGENNES, VERMONT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2013

(Continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Reporting Entity

The City's basic financial statements include the accounts of all City operations. The criteria for including organizations as component units within the City's reporting entity are set forth in GASB 14 as amended by GASB 39 and Section 2100 of GASB's Codification of Governmental Accounting and Financial Reporting Standards.

Based on the aforementioned criteria, the City has no component units.

Basic Financial Statements – Fund Financial Statements

The financial transactions of the City are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, reserves, fund equity, revenue and expenditures. The various funds are reported by major funds within the financial statements.

The emphasis in fund financial statements is on the major funds. GASB No. 34 and No. 37 set forth minimum criteria (percentage of the assets, liabilities, revenues or expenditures of either fund category or the governmental and enterprise combined) for the determination of major funds. The General Fund, Sewer Fund, Watershed Recreation Reserve Fund, Community Development Fund, and Ray E. Davison Fund are shown as major funds. All other funds are nonmajor and are combined in one column in the fund financial statements.

The City reports on the following major governmental funds:

General Fund is the main operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Sewer Fund is used to account for the operations of the Sewer Department.

Watershed Recreation Reserve Fund is used to account for money reserved for City parks and recreation.

Water Tower Fund is used for capital improvements of City-owned facilities or for the purpose of economic development.

Community Development Fund is used to account for the Community Development grant and loan programs throughout the City.

Ray E. Davison Fund is used to account for funds donated for capital equipment purchases for the Vergennes Fire Department.

CITY OF VERGENNES, VERMONT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2013

(Continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Basis of Accounting

Basis of accounting refers to when revenue and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of measurements made, regardless of the measurement focus applied.

Modified Accrual

The governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenue is recorded when susceptible to accrual; i.e., both measurable and available. "Available" means collectible within the current period or 60 days for property taxes and related items and within six months for all other revenues. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term debt, if any, is recognized when due.

Budgetary Accounting

The City Council approves a budget for the General Fund based on the budget presented by the City Manager and the Grand List and then determines the tax rate. Formal budgetary accounting is employed as a management control device during the year for the General Fund. The budget for the General Fund is adopted on a basis consistent with accounting principles generally accepted in the United States of America (GAAP).

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Interfund Activities

During the course of normal operations, the City of Vergennes has transactions between funds including expenditures and transfers of resources to provide services, construct assets, and service debt. Interfund receivables and payables arise from transactions between funds and are recorded by all funds affected in the period in which the transactions are executed.

Property Taxes

Property taxes are recognized as revenue in the year for which taxes have been levied. Delinquent property taxes not collected within 60 days of year end are reflected as deferred tax revenue.

CITY OF VERGENNES, VERMONT
 NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2013
 (Continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Compensated Absences

Vested or accumulated vacation leave and compensatory time that has matured is reported as expenditures and fund liabilities of the governmental fund that will pay it. Amounts of vested or accumulated vacation leave and compensatory time that are not expected to be liquidated with expendable available financial resources are not reported as a liability in the fund financial statements and no expenditure is reported for these accounts.

NOTE 2 - DEPOSITS AND INVESTMENTS

The Treasurer invests excess cash according to policies established by the City Council.

Custodial credit risk – deposits. Custodial credit risk is the risk that in the event of a bank failure, the City’s deposits may not be returned. The table below shows the custodial credit risk of the City’s deposits. All deposits are either insured or collateralized.

Insured by FDIC	\$	325,363
Uninsured - collateralized		23,353
	<u>\$</u>	<u>348,716</u>

Investments

Credit Risk – investments. The District has an investment policy that limits its investment choices to policies established by the City Council.

Investments at June 30, 2013 are as follows:

Investments	Maturities	Fair Value	Cost
Certificate of Deposits	7/1/2013-9/28/2022	\$ 757,041	\$ 743,000
Municipal Bonds	3/1/2019-1/1/2040	192,930	192,212
FNMA	10/1/2041	796	767
Money Market		142,296	142,296
		<u>\$ 1,093,063</u>	<u>\$ 1,078,275</u>

NOTE 3 - INTERFUND RECEIVABLES AND PAYABLES

The City has combined some of the cash resources of its governmental funds for accounting and reporting purposes, that portion of the pooled cash balance is reported in the specific fund as an interfund balance. Interfund balances at June 30, 2013 are as follows:

CITY OF VERGENNES, VERMONT
NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2013
(Continued)

NOTE 3 – INTERFUND RECEIVABLES AD PAYABLES (continued)

	Interfund Receivables	Interfund Payables
General Fund	\$ 0	\$ 167,580
Special Revenue Funds -		
Sewer Fund	62,643	0
Community Development Fund	47,517	0
Other Special Revenue Funds	63,232	5,812
Total Special Revenue Funds	173,392	5,812
Total	\$ 173,392	\$ 173,392

NOTE 4 - INTERFUND TRANSFERS

Interfund transfers for the year ended June 30, 2013 are as follows:

		Transfers From			Totals
		General	Sewer	Other Governmental	
Transfer to	Other Governmental Funds	\$ 73,110	\$ 162,500	\$ 6,000	\$ 241,610

Transfers are used to move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them and use unrestricted revenues collected in the General Fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

NOTE 5 - NOTE RECEIVABLES

Community Development Note Receivables:

Note receivable consists of a \$66,183 mortgage loan made to the Addison Housing Limited Partnership on June 24, 1996. The proceeds originated from a Grant Agreement between the City of Vergennes and the Vermont Agency of Commerce and Community Development. The note is a non-interest bearing loan allowing for partial payments of any amount during the 25 year loan with a final balloon payment due June 24, 2021.

Note receivable consists of a \$16,915 promissory note made to Shear Cuts. The note is an interest bearing loan of 4% due the first of each month commencing June 1, 2008 with the final payment due May 1, 2018.

CITY OF VERGENNES, VERMONT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2013

(Continued)

NOTE 5 - NOTE RECEIVABLES (continued)

Note receivable consists of a \$43,712 promissory note made to Shear Properties, LLC. The note is an interest bearing loan of 4% due the tenth of each month commencing January 10, 2012 with the final payment due December 10, 2022.

Water Tower Fund Development Note Receivables:

Note receivable consists of a \$23,410 promissory note made to Dear Trail Partner, LLC. The note is an interest free note to be paid in five payments of \$4,682. The balance at June 30, 2013 was \$14,046.

Note receivable consists of a \$36,120 to the Friends of Vergennes Opera House. The City will lend them up to \$52,500 in order to complete the sprinkler project. This note is interest free and will be paid back when loan and grant money are received.

NOTE 6 - LONG TERM LIABILITIES

Long-term liabilities at June 30, 2013 consist of the following:

Vermont Municipal Bond Bank, interest ranging 3.55% - 5.95%, maturing December 1, 2015, interest due June 1 and December 1, principal payments of \$20,000 for ten years and \$15,000 for ten years, due December 1.	\$ 45,000
Vermont Municipal Bond Bank, interest at 0%, maturing November 1, 2022, principal payments of \$123,403 due annually beginning November 1, 2003.	1,110,628
Municipal Equipment Loan Fund, interest at 2%, interest and principal payments of \$19,500 due annually beginning June 30, 2010.	19,500
Baystone Financial Group, interest at 5.05%, seven annual payments of \$2,251, due December 2013, secured by sweeper.	2,143
Baystone Financial Group, interest at 5.05%, seven annual payments of \$17,273, due December 2013, secured by wheel loader.	16,443
State of Vermont Treasurer, interest at 2%, five annual payments of \$19,275, due December 2017, secured by dump truck.	96,375
Vermont Municipal Bond Bank, interest ranging 1.033% - 3.086%, maturing November 15, 2025, interest due November 15 and May 15, principal payments of \$40,000 due annually beginning November 2016.	<u>400,000</u>
Total bonds and notes payable	1,690,089
Compensated absences	<u>25,590</u>
Total long-term liabilities	<u><u>\$ 1,715,679</u></u>

Interest paid on long-term liabilities for the year ended June 30, 2013 was \$16,978.

CITY OF VERGENNES, VERMONT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2013

(Continued)

NOTE 6 - LONG TERM LIABILITIES (Continued)

Maturities for long-term debt are as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Totals</u>
2014	\$ 195,764	\$ 16,471	\$ 212,235
2015	157,678	13,874	171,552
2016	197,678	12,611	210,289
2017	182,678	11,347	194,025
2018	182,678	10,067	192,745
2019-2023	653,613	38,819	692,432
2024-2028	120,000	5,556	125,556
Totals	<u>\$ 1,690,089</u>	<u>\$ 108,745</u>	<u>\$ 1,798,834</u>

The following is a summary of changes in long term liabilities:

	<u>Balance</u>		<u>Balance</u>	<u>Due in</u>
	<u>June 30, 2012</u>	<u>Additions</u>	<u>June 30, 2013</u>	<u>One Year</u>
		<u>Payments</u>		
Bonds and notes payable:				
Bonds payable	\$ 1,694,031	\$ 0	\$ (138,403)	\$ 138,403
Notes payable - State of Vermont	0	96,375	0	19,275
Notes payable - Municipal Fund	39,000	0	(19,500)	19,500
Notes payable - Baystone Financial	36,279	0	(17,693)	18,586
Total bond and notes payable	<u>1,769,310</u>	<u>96,375</u>	<u>(175,596)</u>	<u>195,764</u>
Other liabilities:				
Accrued compensated absences	29,564	2,874	(6,848)	0
Total long-term liabilities	<u>\$ 1,798,874</u>	<u>\$ 99,249</u>	<u>\$ (182,444)</u>	<u>\$ 195,764</u>

CITY OF VERGENNES, VERMONT
 NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2013
 (Continued)

NOTE 7 - PROPERTY TAXES

The City levies its property tax based upon the assessed value as of April 1, for all real and personal property, with exemptions to qualifying veterans and excludes assessments on municipal, school and church properties. The tax is payable in four installments due August 15, November 15, February 15 and May 15. After a 15-day grace period, interest of 1% per month is charged for overdue taxes from the due date of each installment for the first three months and 1.5% per month thereafter. Any tax levy still delinquent after the installment due date, plus a 15-day grace period, is charged an 8% penalty.

The tax rate for fiscal year 2013 was:

	Residential	Non-Residential
General Fund	\$ 0.6233	\$ 0.6233
School	1.2188	1.3612
Total Tax Rate	\$ 1.8421	\$ 1.9845

NOTE 8 - BUDGETED DEFICIT

The City elected to budget expenditures in excess of revenues by \$95,000 in the General Fund in order to reduce the carryover fund balance. This is reflected as a budgeted deficiency of revenues over expenditures in Exhibit C.

NOTE 9 - EXCESS OF EXPENDITURES OVER APPROPRIATIONS

For the year ended June 30, 2013, expenditures exceeded appropriations in the General Fund by \$119,417. The excess expenditures were funded by use of excess revenues from grant related revenues, loan proceeds and available fund balance.

CITY OF VERGENNES, VERMONT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2013

(Continued)

NOTE 10 - RESERVED FUND BALANCES

Fund balances are reserved as follows:

General Fund

Reserved for fiscal year 2014 expenditures \$ 135,000

Sewer Fund 111,404

Watershed Recreation Reserve Fund 353,823

Water Tower Fund 36,954

Community Development Fund 47,517

Ray E. Davison Fund 193,852

Other Governmental Funds

Special Revenue Funds

Recycling fund 3,966

Fire fund 27,777

Fire truck replacement fund 10,823

Pumphouse restoration fund 436

Swimming pool fund 4,942

Tree fund 2,267

Lister education fund 2,692

Reappraisal fund 39,328

Land records restoration fees fund 20,941

Land records computerization fund 31,317

Vergennes recreation events fund 4,062

Donnelly fund 19,466

GMP Co-op agreement fund 10,537

Recreation facilities maintenance fund 7,713

Vergennes burying ground fund 27,736

Junior Fishing Derby fund (19)

Total special revenue funds 213,984

Capital Project Funds

West Main/Route 22A fund 64,749

Biosolids fund 109,751

Sewer line replacement fund 26,671

Sewer capital improvement fund 52,850

Total capital project funds 254,021

Total reserved fund balances \$ 1,346,555

CITY OF VERGENNES, VERMONT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2013

(Continued)

NOTE 10 - RESERVED FUND BALANCES (continued)

Ray E. Davidson fund balance at June 30, 2013 was \$193,852. The investment in this fund consists mostly of municipal bonds that were purchased at a premium. With market value of many of the bonds plummeting in June, the balance was below the original amount distributed to the City which was \$198,470. Because the market value is less than \$198,470, there are no funds available to be spent at June 30, 2013.

NOTE 11 - RETIREMENT BENEFIT PLAN

Vermont Municipal Employees' Retirement System

All eligible full-time employees are covered by the Vermont Municipal Employees' Retirement System. The Vermont Municipal Employees' Retirement System is a cost sharing multiple-employer public employees' retirement system. Vermont State statutes provide the authority under which benefit provisions and the obligation to contribute are established. The City and employees make required contributions to the System based upon a valuation report prepared by the System's actuary.

The City participates in the Group B level of contributions and benefits of the System. Under Group B, the employee contributions are 4.5% of gross pay and employer contributions are 5% of gross pay. Of the City's total payroll of \$867,172, \$753,295 was covered under the Vermont Municipal Employees' Retirement System.

The City pays both the employer and the employee contributions. Total contributions made to the System for the year ended June 30, 2013 were \$71,563, for the year ended June 30, 2012 were \$67,290 and for the year ended June 30, 2011 were \$60,608.

The State of Vermont issues an audited Financial Report that includes financial statements and required disclosures. This report may be obtained by writing the State Auditor of Accounts, 132 State Street, Montpelier, VT 05602.

NOTE 12 - COMMITMENTS AND CONTINGENT LIABILITIES

Health Care Benefits

Effective January 1, 2012, CIGNA was no longer available for employer groups with less than 50 employees so they enrolled in a Blue Cross Blue Shield High Deductible Health Plan with a similar Health Reimbursement Arrangement (HRA) with a \$2,500/\$5,000 maximum out-of-pocket expense. The City allocated up to \$5,000 per employee for calendar year 2013 toward out-of-pocket health, dental, and vision expenses.

CITY OF VERGENNES, VERMONT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2013

(Continued)

NOTE 12 - COMMITMENTS AND CONTINGENT LIABILITIES (continued)

Grants

The City participates in federally and state assisted grant programs which are subject to audit by the grantors or their representatives. The audits of these programs for or including the year ended June 30, 2013 have not yet been completed. Accordingly, the City's compliance with applicable grant requirements will be established at some future date. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the City expects such amounts, if any, to be immaterial.

Cooperative Agreement

The City and Green Mountain Power (GMP) entered into a Cooperative Agreement dated July 3, 2002. GMP has agreed to make certain funds available to the City in exchange for the City undertaking and being responsible for the design, development and construction of certain recreational enhancements required by the Federal Energy Regulatory Commission (FERC). The City will use GMP funds as a local match to obtain other grant funding. As of June 30, 2013, GMP had deposited \$158,000 and the balance of the account was \$39,369 as shown in the Co-op Agreement Fund.

NOTE 13 - RISK MANAGEMENT

The City of Vergennes is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and injuries to employees. The City of Vergennes maintains commercial insurance coverage for each of these risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the City. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years.

NOTE 14 - LEASE AGREEMENT

The City has three equipment leases. The lease expense for 2013 was \$3,495. The remaining minimum lease payments are as follows:

2014	\$	2,390
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NOTE 15 – BUDGETARY COMPARISON SCHEDULES

The City is not legally required to adopt budgets for the Sewer Fund, Watershed Recreation Reserve Fund, Water Tower Fund and the Community Development Fund. Therefore, a budgetary comparison is not presented for these funds.

CITY OF VERGENNES, VERMONT
NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2013
(Continued)

NOTE 16 – SUBSEQUENT EVENTS

Management has evaluated subsequent events through November 12, 2013, the date which the financial statements were available for issue.

On July 25, 2013, the City received a promissory note from the State of Vermont Treasurer in the sum of \$35,000 at 2% interest with final payment due June 2018 for the purchase of a 2013 caterpillar loader.

The City received a general obligation bond dated August 15, 2013 for \$1,450,000 at 3.443% interest with final payment due 2033 for the purpose of constructing a new police station.

The City purchased land located at 8 Main Street in Vergennes on July 16, 2013 in the amount of \$240,000 for the purpose of building a new police station.

The City authorized the purchase of the remaining half interest on the Pollender/Clark lot for \$10,000 on July 23, 2013.

CITY OF VERGENNES, VERMONT
 SCHEDULE OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCE - COMPARED TO BUDGET
 GENERAL FUND
 YEAR ENDED JUNE 30, 2013

SCHEDULE 1

	Original and Final Budget	Actual	Variance Favorable (Unfavorable)
REVENUES			
Property Taxes			
Property taxes	\$ 1,361,099	\$ 1,350,975	\$ (10,124)
Delinquent interest	10,000	12,646	2,646
Total property taxes	<u>1,371,099</u>	<u>1,363,621</u>	<u>(7,478)</u>
Licenses and Permits			
Liquor licenses	1,100	1,300	200
Dog licenses	2,000	2,154	154
Other permits	2,325	2,234	(91)
Zoning	4,000	4,440	440
Total licenses and permits	<u>9,425</u>	<u>10,128</u>	<u>703</u>
Intergovernmental			
Highway state aid	58,000	59,460	1,460
Payment in lieu of taxes	65,000	63,641	(1,359)
Education tax service fee	5,000	5,348	348
Public works grant	0	4,095	4,095
COPS grant	0	57,220	57,220
Police grants	0	53,059	53,059
WomenSafe	0	15,835	15,835
Train station grant	0	4,300	4,300
Total intergovernmental	<u>128,000</u>	<u>262,958</u>	<u>134,958</u>
Charges for Services			
Clerk's fees	17,500	21,012	3,512
Fines and Forfeitures			
Traffic fines - local	60,000	89,756	29,756
Miscellaneous Income			
Interest	20,000	14,141	(5,859)
Act 60 listers	935	940	5
Current use hold harmless	1,500	1,497	(3)
Other miscellaneous income	1,000	6,211	5,211
Total miscellaneous income	<u>23,435</u>	<u>22,789</u>	<u>(646)</u>
Total revenues	<u>1,609,459</u>	<u>1,770,264</u>	<u>160,805</u>

CITY OF VERGENNES, VERMONT
SCHEDULE OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE - COMPARED TO BUDGET
GENERAL FUND
YEAR ENDED JUNE 30, 2013

SCHEDULE 1

	Original and Final Budget	Actual	Variance Favorable (Unfavorable)
EXPENDITURES			
Current Expenditures			
General Government			
Assessments and Taxes			
ACEDC	3,000	3,000	0
Firefighters wages	4,000	5,172	(1,172)
County tax	12,300	10,437	1,863
Regional planning	2,484	2,484	0
Unemployment	5,000	36	4,964
VLCT dues	3,418	3,418	0
Train station expenditures	0	4,300	(4,300)
Total assessments and taxes	<u>30,202</u>	<u>28,847</u>	<u>1,355</u>
City administration			
Salaries	180,126	166,591	13,535
Mayor/Aldermen's stipend	6,400	6,225	175
Lister's stipend	1,648	2,248	(600)
Auditor's stipend	225	225	0
Dog warden	0	1,021	(1,021)
Annual report	2,000	616	1,384
Planning commission-DRB	6,900	5,650	1,250
Employee benefits	66,700	62,191	4,509
Insurance	13,200	13,565	(365)
Expenses/training/dues	3,400	2,352	1,048
Telephone	2,000	1,807	193
Website	200	200	0
Heat	4,290	4,030	260
Electricity	7,200	7,362	(162)
Miscellaneous	1,250	3,578	(2,328)
Building maintenance	7,500	4,951	2,549
Supplies/maintenance	10,000	8,583	1,417
Election/City meetings	3,000	3,316	(316)
Attorney fees	6,000	2,410	3,590
Advertising	1,000	1,400	(400)
Audit fee	15,000	15,000	0
Information technology	24,000	22,726	1,274
Appraisal consultant fee	2,000	656	1,344
Total city administration	<u>364,039</u>	<u>336,703</u>	<u>27,336</u>

CITY OF VERGENNES, VERMONT
SCHEDULE OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE - COMPARED TO BUDGET
GENERAL FUND
YEAR ENDED JUNE 30, 2013

SCHEDULE 1

	Original and Final Budget	Actual	Variance Favorable (Unfavorable)
Miscellaneous Appropriations			
Bixby Memorial Free Library	30,352	30,352	0
Parks and recreation	5,000	4,324	676
Vergennes Day	2,000	2,000	0
Total miscellaneous appropriations	<u>37,352</u>	<u>36,676</u>	<u>676</u>
Total general government	<u>431,593</u>	<u>402,226</u>	<u>29,367</u>
Public Safety grants			
COPS grant expenditures	0	57,220	(57,220)
WomenSafe grant expenditures	0	15,835	(15,835)
Police grant expenditures	0	24,414	(24,414)
Total public safety grants	<u>0</u>	<u>97,469</u>	<u>(97,469)</u>
Public Safety			
Salaries	287,372	299,598	(12,226)
Employee benefits	128,700	120,137	8,563
Insurance	14,500	10,642	3,858
Expenses/training/dues	3,000	1,845	1,155
Uniforms	9,000	7,411	1,589
Office supplies/equipment	25,000	13,885	11,115
Telephone	1,500	1,443	57
Operation/gasoline	18,000	23,463	(5,463)
Information technology	8,000	8,265	(265)
Maintenance	8,000	9,456	(1,456)
Vehicle insurance	2,400	2,239	161
Miscellaneous	500	1,282	(782)
Radio	1,500	183	1,317
Total public safety	<u>507,472</u>	<u>499,849</u>	<u>7,623</u>
Public Works			
Salaries	222,650	189,348	33,302
Employee benefits	110,550	102,037	8,513
Insurance	3,200	3,285	(85)
Expense/training/dues	1,000	398	602
Uniforms	1,500	1,430	70
Telephone	750	775	(25)

CITY OF VERGENNES, VERMONT
SCHEDULE OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE - COMPARED TO BUDGET
GENERAL FUND
YEAR ENDED JUNE 30, 2013

SCHEDULE 1

	Original and Final Budget	Actual	Variance Favorable (Unfavorable)
Trash receptacles	3,500	5,842	(2,342)
Heat	3,300	2,246	1,054
Electricity	4,100	4,336	(236)
Gas and oil	20,000	13,869	6,131
Vehicle insurance	2,800	3,824	(1,024)
Maintenance/repair	22,500	31,800	(9,300)
Equipment	0	4,095	(4,095)
Signs	5,000	5,855	(855)
Parking lines	2,000	3,209	(1,209)
Street lights	26,600	25,516	1,084
Shop supplies/equipment	8,000	8,315	(315)
Storm system/culverts/ditches	20,000	26,488	(6,488)
Highway improvements	100,000	100,518	(518)
Sidewalks and curbs	5,000	162	4,838
Winter maintenance	50,000	35,186	14,814
Winter equipment rental	10,000	1,250	8,750
Miscellaneous	3,200	2,555	645
Total public works	<u>625,650</u>	<u>572,339</u>	<u>53,311</u>
Community Services			
ACHH&H	3,290	3,290	0
Elderly Services	2,000	2,000	0
Addison County Parent/Child Center	3,074	3,074	0
HOPE	2,000	2,000	0
Hospice Volunteer Services	2,000	2,000	0
John Graham Emergency Shelter	1,725	1,725	0
Boys and Girls Club	2,000	2,000	0
Counseling Service	2,500	2,500	0
Retired Senior Volunteer Program	750	750	0
Vergennes Area Senior Center	1,500	1,500	0
Vermont Adult Learning	890	890	0
Women in Crisis	3,000	3,000	0
Addison County Transit Resources	6,450	6,450	0
Agency on Aging	2,500	2,500	0
Addison County Humane Society	2,000	2,000	0
Addison County Reader	600	600	0
Open Door Clinic	1,000	1,000	0
Addison County Court Diversion	850	850	0
Vergennes Area Rescue Squad	13,705	13,705	0
Total community services	<u>51,834</u>	<u>51,834</u>	<u>0</u>

CITY OF VERGENNES, VERMONT
SCHEDULE OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE - COMPARED TO BUDGET
GENERAL FUND
YEAR ENDED JUNE 30, 2013

SCHEDULE 1

	<u>Original and Final Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
Debt Service			
Principal	37,189	37,193	(4)
Interest	2,611	2,611	0
Total debt service	<u>39,800</u>	<u>39,804</u>	<u>(4)</u>
Capital Outlay			
Public works vehicle	45,000	128,600	(83,600)
Police equipment	0	28,645	(28,645)
Total capital outlay	<u>45,000</u>	<u>157,245</u>	<u>(112,245)</u>
Total expenditures	<u>1,701,349</u>	<u>1,820,766</u>	<u>(119,417)</u>
EXCESS REVENUES (EXPENDITURES)	<u>(91,890)</u>	<u>(50,502)</u>	<u>41,388</u>
OTHER FINANCING SOURCES (USES)			
Proceeds of equipment loan	0	96,375	96,375
Transfers in	70,000	70,000	0
Transfers out	<u>(73,110)</u>	<u>(73,110)</u>	<u>0</u>
Total other financing sources (uses)	<u>(3,110)</u>	<u>93,265</u>	<u>96,375</u>
NET CHANGE IN FUND BALANCE	<u>\$ (95,000)</u>	42,763	<u>\$ 137,763</u>
FUND BALANCE - JULY 1, 2012		<u>144,385</u>	
FUND BALANCE - JUNE 30, 2013		<u>\$ 187,148</u>	

CITY OF VERGENNES, VERMONT
 COMBINING BALANCE SHEET
 OTHER GOVERNMENTAL FUNDS
 JUNE 30, 2013

SPECIAL REVENUE FUNDS

	Recycling Fund	Fire Fund	Fire Truck Replacement Fund	Pumphouse Restoration Fund	Swimming Pool Fund	Tree Fund	Listers Ed Fund	Reappraisal Fund
Cash and investments	\$ 0	\$ 0	\$ 10,823	\$ 436	\$ 0	\$ 2,267	\$ 2,692	\$ 39,328
Miscellaneous receivables	0	0	0	0	1,824	0	0	0
Due from other funds	8,237	29,712	0	0	25,283	0	0	0
Total assets	<u>\$ 8,237</u>	<u>\$ 29,712</u>	<u>\$ 10,823</u>	<u>\$ 436</u>	<u>\$ 27,107</u>	<u>\$ 2,267</u>	<u>\$ 2,692</u>	<u>\$ 39,328</u>

LIABILITIES AND FUND BALANCES

Liabilities								
Accounts payable	\$ 4,271	\$ 1,935	\$ 0	\$ 0	\$ 1,331	\$ 0	\$ 0	\$ 0
Deferred Revenue	0	0	0	0	20,834	0	0	0
Due to other funds	0	0	0	0	0	0	0	0
Total liabilities	4,271	1,935	0	0	22,165	0	0	0
Fund balances								
Reserved	3,966	27,777	10,823	436	4,942	2,267	2,692	39,328
Total liabilities and fund balances	<u>\$ 8,237</u>	<u>\$ 29,712</u>	<u>\$ 10,823</u>	<u>\$ 436</u>	<u>\$ 27,107</u>	<u>\$ 2,267</u>	<u>\$ 2,692</u>	<u>\$ 39,328</u>

CITY OF VERGENNES, VERMONT
 COMBINING BALANCE SHEET
 OTHER GOVERNMENTAL FUNDS
 JUNE 30, 2013

SPECIAL REVENUE FUNDS

	Restoration Fees Fund	Records Computerization Fund	Vergennes Recreation Events Fund	Donnelly Fund	Co-op Agreement Fund	Recreation Maintenance Reserve Fund	Vergennes Burying Ground Fund	Junior Fishing Derby Fund
\$	20,941	\$ 31,317	\$ 4,062	\$ 19,466	\$ 39,369	\$ 7,713	\$ 27,736	\$ (19)
	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0
\$	20,941	\$ 31,317	\$ 4,062	\$ 19,466	\$ 39,369	\$ 7,713	\$ 27,736	\$ (19)

\$	0	\$ 0	\$ 0	\$ 0	\$ 23,020	\$ 0	\$ 0	\$ 0
	0	0	0	0	0	0	0	0
	0	0	0	0	5,812	0	0	0
	0	0	0	0	28,832	0	0	0
	20,941	31,317	4,062	19,466	10,537	7,713	27,736	(19)
\$	20,941	\$ 31,317	\$ 4,062	\$ 19,466	\$ 39,369	\$ 7,713	\$ 27,736	\$ (19)

ASSETS

Cash and investments
 Miscellaneous receivables
 Due from other funds
 Total assets

LIABILITIES AND FUND BALANCES

Liabilities
 Accounts payable
 Deferred Revenue
 Due to other funds
 Total liabilities
 Fund balances
 Reserved
 Total liabilities and fund balances

SCHEDULE 2

CAPITAL PROJECTS FUNDS

	West Main/ Rte 22A Fund	Biosolids Fund	Sewer Line Replacement Fund	Sewer Capital Improvement Fund	Total Other Governmental Funds
Cash and investments	\$ 64,749	\$ 109,751	\$ 31,116	\$ 52,850	\$ 464,597
Miscellaneous receivables	0	0	0	0	1,824
Due from other funds	0	0	0	0	63,232
Total assets	<u>\$ 64,749</u>	<u>\$ 109,751</u>	<u>\$ 31,116</u>	<u>\$ 52,850</u>	<u>\$ 529,653</u>
LIABILITIES AND FUND BALANCES					
Liabilities					
Accounts payable	\$ 0	\$ 0	\$ 4,445	\$ 0	\$ 35,002
Deferred Revenue	0	0	0	0	20,834
Due to other funds	0	0	0	0	5,812
Total liabilities	0	0	4,445	0	61,648
Fund balances					
Reserved	64,749	109,751	26,671	52,850	468,005
Total liabilities and fund balances	<u>\$ 64,749</u>	<u>\$ 109,751</u>	<u>\$ 31,116</u>	<u>\$ 52,850</u>	<u>\$ 529,653</u>

CITY OF VERGENNES, VERMONT
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 OTHER GOVERNMENTAL FUNDS
 YEAR ENDED JUNE 30, 2013

SCHEDULE 3

SPECIAL REVENUE FUNDS

	Recycling Fund	Fire Fund	Fire Truck Replacement Fund	Pumphouse Restoration Fund	Swimming Pool Fund	Tree Fund	Listers Ed Fund	Reappraisal Fund	Restoration Fees Fund
REVENUES									
Investment income (loss)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Intergovernmental	0	0	0	0	0	0	0	7,989	0
Licenses, permits, fees and miscellaneous	0	0	0	0	50,296	0	392	0	2,588
Contract revenue	26,000	75,990	0	0	0	0	0	0	0
Miscellaneous	0	111	0	0	0	0	0	0	0
Total revenues	26,000	76,101	0	0	50,296	0	392	7,989	2,588
EXPENDITURES									
Current Expenditures									
General government	0	0	0	0	0	0	125	0	0
Public safety	0	85,392	0	0	0	0	0	0	0
Culture and recreation	0	0	0	0	52,486	0	0	0	0
Wastewater	0	0	0	0	0	0	0	0	0
Recycling	51,251	0	0	0	0	0	0	0	0
Debt Service									
Principal	0	15,000	0	0	0	0	0	0	0
Interest	0	14,367	0	0	0	0	0	0	0
Capital outlay	0	0	0	0	7,930	0	0	0	0
Total expenditures	51,251	114,759	0	0	60,416	0	125	0	0
EXCESS REVENUES (EXPENDITURES)	(25,251)	(38,658)	0	0	(10,120)	0	267	7,989	2,588
OTHER FINANCING SOURCES (USES)									
Transfers in	26,000	47,110	0	0	6,000	0	0	0	0
Transfers out	0	0	0	0	0	0	0	0	0
Total other financing sources (uses)	26,000	47,110	0	0	6,000	0	0	0	0
NET CHANGE IN FUND BALANCES	749	8,452	0	0	(4,120)	0	267	7,989	2,588
FUND BALANCES - July 1, 2012	3,217	19,325	10,823	436	9,062	2,267	2,425	31,339	18,353
FUND BALANCES - June 30, 2013	\$ 3,966	\$ 27,777	\$ 10,823	\$ 436	\$ 4,942	\$ 2,267	\$ 2,692	\$ 39,328	\$ 20,941

CITY OF VERGENNES, VERMONT
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 OTHER GOVERNMENTAL FUNDS
 YEAR ENDED JUNE 30, 2013

SPECIAL REVENUE FUNDS

	Records Computerization Fund	Vergennes Recreation Events Fund	Donnelly Fund	Ada Gaunya Nativity Scene Fund	Co-op Agreement Fund	Recreation Maintenance Reserve Fund	Vergennes Burying Ground Fund	Junior Fishing Derby Fund
REVENUES								
Investment income (loss)	\$ 0	\$ 0	\$ (1,563)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Intergovernmental	0	0	0	0	0	0	0	0
Licenses, permits, fees and miscellaneous	7,839	7,209	0	0	0	0	0	5,137
Contract revenue	0	0	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0	0	0
Total revenues	7,839	7,209	(1,563)	0	0	0	0	5,137
EXPENDITURES								
Current Expenditures								
General government	0	0	0	0	0	0	0	0
Public safety	0	0	0	0	0	0	0	0
Culture and recreation	0	6,971	0	2,185	0	1,620	0	5,227
Wastewater	0	0	0	0	0	0	0	0
Recycling	0	0	0	0	0	0	0	0
Debt Service								
Principal	0	0	0	0	0	0	0	0
Interest	0	0	0	0	0	0	0	0
Capital outlay	0	0	0	0	0	34,245	0	0
Total expenditures	0	6,971	0	2,185	0	35,865	0	5,227
EXCESS REVENUES (EXPENDITURES)	7,839	238	(1,563)	(2,185)	0	(35,865)	0	(90)
OTHER FINANCING SOURCES (USES)								
Transfers in	0	0	0	0	0	0	0	0
Transfers out	0	0	0	0	0	(6,000)	0	0
Total other financing sources (uses)	0	0	0	0	0	(6,000)	0	0
NET CHANGE IN FUND BALANCES	7,839	238	(1,563)	(2,185)	0	(41,865)	0	(90)
FUND BALANCES - July 1, 2012	23,478	3,824	21,029	2,185	10,537	49,578	27,736	71
FUND BALANCES - June 30, 2013	\$ 31,317	\$ 4,062	\$ 19,466	\$ 0	\$ 10,537	\$ 7,713	\$ 27,736	\$ (19)

CITY OF VERGENNES, VERMONT
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 OTHER GOVERNMENTAL FUNDS
 YEAR ENDED JUNE 30, 2013

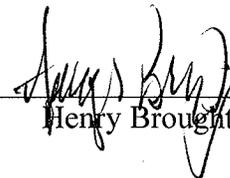
	CAPITAL PROJECTS FUNDS					Total
	West Main/ Rte 22A Fund	Biosolids Fund	Sewer Line Replacement Fund	Sewer Capital Improvement Fund	Other Governmental Funds	
REVENUES						
Investment income (loss)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	(1,563)
Intergovernmental	0	0	0	0	0	7,989
Licenses, permits, fees and miscellaneous	0	2,780	0	0	0	76,241
Contract revenue	0	0	0	0	0	101,990
Miscellaneous	0	0	0	0	0	111
Total revenues	0	2,780	0	0	0	184,768
EXPENDITURES						
Current Expenditures						
General government	0	0	0	0	0	125
Public safety	0	0	0	0	0	85,392
Culture and recreation	0	0	0	0	0	68,489
Wastewater	0	8,154	0	0	0	8,154
Recycling	0	0	0	0	0	51,251
Debt Service						
Principal	0	0	0	0	0	15,000
Interest	0	0	0	0	0	14,367
Capital outlay						
Total expenditures	0	8,154	12,066	4,210	58,451	301,229
EXCESS REVENUES (EXPENDITURES)	0	(5,374)	(12,066)	(4,210)	(116,461)	
OTHER FINANCING SOURCES (USES)						
Transfers in	0	37,500	35,000	20,000	171,610	
Transfers out	0	0	0	0	(6,000)	
Total other financing sources (uses)	0	37,500	35,000	20,000	165,610	
NET CHANGE IN FUND BALANCES	0	32,126	22,934	15,790	49,149	
FUND BALANCES - July 1, 2012	64,749	77,625	3,737	37,060	418,856	
FUND BALANCES - June 30, 2013	\$ 64,749	\$ 109,751	\$ 26,671	\$ 52,850	\$ 468,005	

AUDITORS' REPORT

State of Vermont
County of Addison
City of Vergennes

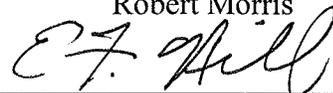
In accordance with the Charter of the City of Vergennes and applicable statutes, we have examined the financial statements issued by Fothergill Segale & Valley on the various funds for the year ended June 30, 2013, and have accepted the financial statements as presenting fairly the financial position of such funds of the City of Vergennes as of June 30, 2013, and the result of its operations and the changes in fund balances of such funds for the year then ended.

Dated at Vergennes, Vermont this 17th day of December, 2013.



Henry Broughton

Robert Morris



Edward Nill